

The City University of New York



Office of Institutional Research and Analysis
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MEMORANDUM

TO: College Registrars

FROM: Ariel Cohen

DATE: February 17, 2000

SUBJECT: Graduation Data File – Summer 1999 Layout

Beginning with the 1999-2000 academic year, the layout for the Graduation data file will undergo a major reorganization. All of the items in the Graduation file will be revised to be consistent with the format and coding used for the Summer 1998 Show-Registration file. The record length of the new layout will be 500 columns with a blocksize of 6000.

Instead of collecting one file in the new format for the entire academic year, our office will now collect three (or four) files during the year. For example, during the 1999-2000 academic year, the official submission dates should have been as follows:

<i>Term</i>	<i>Submission Date</i>
Summer 1999	November 15, 1999
Fall 1999	March 15, 2000
Winter 1999	June 15, 2000
Spring 2000	August 15, 2000

Include only those students whose degrees were actually conferred during the term. Students whose degrees were earned but not yet conferred should be reported in the collection for the next term. Please note that we now ask for both the semester and year during which a degree was conferred (Item 3) and the actual date of graduation (Item 20).

A student receiving two degrees during a term should be listed twice, once with each degree. Thus, if a student received both BA and MA degrees at June graduation, he or she should be listed once with a BA code and once with an MA code in the file for the Spring collection.

In addition to an introductory memorandum, this document includes a "History of Modifications" on pages 3-4, a "Record Description" on pages 5-8, and "Code Sheets" on pages 9-25.

c: Acting Dean David Crook
 Ms. Cindy Aronofsky
 Mr. Louis Chiacchere
 Ms. Elisabeth Ford
 Mr. Al Gerstein
 Ms. Anne Reinhard
 Mr. Alan Schwartzman
 Student Data Liaisons
 DP Managers
 Institutional Research Council

GRADUATION DATA FILE

HISTORY OF MODIFICATIONS

SEMESTER	LRECL	BLKSIZE	ITEMS
Summer 1999	500	6000	<p>Revised:</p> <p>Item 05 Student Name = Last First Middle</p> <p>Item 6.1 Street = 40 columns</p> <p>Item 6.4 State or U.S. Territory = ZZ</p> <p>Item 6.5 ZIP+4 = 9 columns</p> <p>Item 08 Residency Status = 2 columns</p> <p>Item 09 SEEK/CD Indicator = 03, 08, 09, 37</p> <p>Item 10 Other Special Programs = 22, 99</p> <p>Item 18 Type of Admission = 01,02,11-27,41-43, 70,74,80,84,86,87, 95-99</p> <p>Item 19 First Semester and Year = YYYYMM</p> <p>Item 20 Date of Graduation = YYYYMMDD</p> <p>Dropped:</p> <p>First-time Student Received This Degree</p> <p>Added:</p> <p>Item 01 Type of Data File</p> <p>Item 03 Semester and Year Degree Conferred</p> <p>Item 04.2 Student ID Number – Prior</p> <p>Item 6.2 2nd Address Line</p> <p>Item 07 Billing Code</p> <p>Item 11 Citizenship Status</p> <p>Item 14 Impairment Flag</p> <p>Item 15 Impairment Indicators</p> <p>Item 17 Date of Birth</p> <p>Item 22.2 Program Title</p> <p>Item 22.7 Program Length</p> <p>Item 24 Registered Program Code III</p> <p>Item 26.1 Cumulative Local Credits Earned</p> <p>Item 26.2 Cumulative Transfer Credits Earned</p> <p>Item 26.3 Cumulative Other Credits Earned</p> <p>Item 26.4 Cumulative Total Credits Earned</p> <p>Item 27 Cumulative Credits Attempted</p> <p>Item 28 Honors Code</p> <p>Item 29 Privacy Flag</p> <p>Item 30 Student Telephone Number</p>

YEAR	LRECL	BLKSIZE	ITEMS
1996-97	147	6321	Added: Item 22.6 Education Flag
1994-95	146	5110	Added: Item 22.4 NYSED Program Code Item 22.5 NYSED Award Code
1993-94	137	4795	Added: Item 25 Cumulative GPA
1988-89	132	4620	Added: Item 08 Residency Status Item 12 Race/Ethnicity
1984-85	129	4515	Added: Item 18 Type of Admission in First Semester Item 19 First Semester and Year
1978-79	123	6150	Revised: Item 22 Registered Program Code I Item 23 Registered Program Code II

GRADUATION DATA FILE

RECORD DESCRIPTION

All missing or unknown information should be coded as zeroes in numeric (N) fields and as blanks in alphanumeric (A) fields unless indicated otherwise.

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
01	Type of Data File	001-002	A	2	Code Sheets, Page 9
02	College Conferring Degree	003-004	N	2	Code Sheets, Page 9
03	Semester and Year Degree Conferred				
03.1	Year	005-008	N	4	YYYY
03.2	Semester	009-010	N	2	Code Sheets, Page 9
04	Student ID Number				
04.1	Current	011-019	A	9	Code Sheets, Page 10
04.2	Prior	020-028	A	9	Code Sheets, Page 10
05	Student Name				
05.1	Last	029-047	A	19	Left justified
05.2	First	048-061	A	14	Left justified
05.3	Middle	062-075	A	14	Left justified
06	Address				
06.1	Street	076-115	A	40	Left justified
06.2	2 nd Address Line	116-155	A	40	Left justified
06.3	City	156-175	A	20	Left justified
06.4	State or U.S. Territory	176-177	A	2	Code Sheets, Page 10
06.5	Zip+4	178-186	N	9	Code Sheets, Page 10
07	Billing Code	187-189	N	3	Code Sheets, Pages 11-13
08	Residency Status	190-191	N	2	Code Sheets, Page 14
09	SEEK/CD Indicator	192-193	N	2	Code Sheets, Page 14
10	Other Special Programs	194-195	N	2	Code Sheets, Page 15

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
11	Citizenship Status	196-197	N	2	Code Sheets, Page 15
12	Race/Ethnicity I <i>Reported</i>	198-199	N	2	Code Sheets, Page 15
13	Race/Ethnicity II <i>Imputed</i>	200-201	A	2	Leave blank
14	Impairment Flag	202	N	1	Code Sheets, Page 16
15	Impairment Indicators				
15.01	Wheelchair bound	203	N	1	Code Sheets, Page 16
15.02	Blind or legally blind	204	N	1	
15.03	Use braces and crutches	205	N	1	
15.04	Deaf	206	N	1	
15.05	Neurological impairments	207	N	1	
15.06	Speech impairments	208	N	1	
15.07	Cardiac condition	209	N	1	
15.08	Seizures	210	N	1	
15.09	Learning disability	211	N	1	
15.10	Others	212	N	1	
16	Gender	213	A	1	Code Sheets, Page 16
17	Date of Birth	214-221	N	8	YYYYMMDD
18	Type of Admission in First Semester Enrolled	222-223	N	2	Code Sheets, Page 17
19	Semester and Year First Enrolled				
19.1	Year	224-227	N	4	YYYY
19.2	Semester	228-229	N	2	Code Sheets, Page 18
20	Date of Graduation	230-237	N	8	YYYYMMDD

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
21	Degree Conferred	238-244	A	7	Code Sheets, Pages 18-19
22	Registered Program Code I				
22.1	College Program Code	245-248	A	4	Left justified
22.2	Program Title	249-267	A	19	Left justified
22.3	HEGIS Code	268-273	N	6	Numeric – XXXX.XX (two decimal places implied)
22.4	NYSED Program Code	274-278	N	5	Code Sheets, Page 19
22.5	NYSED Award Code	279-282	N	4	Code Sheets, Pages 19-22
22.6	Education Flag	283	A	1	Code Sheets, Page 22
22.7	Program Length	284-286	N	3	Numeric – XXX (no decimal places implied)
23	Registered Program Code II				
23.1	College Program Code	287-290	A	4	Left justified
23.2	Program Title	291-309	A	19	Left justified
23.3	HEGIS Code	310-315	N	6	Numeric – XXXX.XX (two decimal places implied)
23.4	NYSED Program Code	316-320	N	5	Code Sheets, Page 23
23.5	NYSED Award Code	321-324	N	4	Code Sheets, Page 23
23.6	Education Flag	325	A	1	Code Sheets, Page 23
23.7	Program Length	326-328	N	3	Numeric – XXX (no decimal places implied)
24	Registered Program Code III				
24.1	College Program Code	329-332	A	4	Left justified
24.2	Program Title	333-351	A	19	Left justified
24.3	HEGIS Code	352-357	N	6	Numeric – XXXX.XX (two decimal places implied)
24.4	NYSED Program Code	358-362	N	5	Code Sheets, Page 24
24.5	NYSED Award Code	363-366	N	4	Code Sheets, Page 24
24.6	Education Flag	367	A	1	Code Sheets, Page 24
24.7	Program Length	368-370	N	3	Numeric – XXX (no decimal places implied)

ITEM	DESCRIPTION	COLUMNS	DATA TYPE	FIELD SIZE	REMARKS
25	Cumulative Grade Point Average	371-373	N	3	Numeric – X [^] XX (two decimal places implied)
26	Cumulative Credits Earned				
26.1	Local Credits	374-377	N	4	Numeric – XXX.X (one decimal place implied) Code Sheets, Page 24
26.2	Transfer Credits	378-381	N	4	
26.3	Other Credits	382-385	N	4	
26.4	Total Credits	386-389	N	4	
27	Cumulative Credits Attempted	390-393	N	4	Numeric – XXX.X (one decimal place implied) Code Sheets, Page 25
28	Honors Code	394-395	A	2	
29	Privacy Flag	396	A	1	Code Sheets, Page 25
30	Student Telephone Number	397-405	A	9	
31	Reserved	406-500	A	95	Leave blank

GRADUATION DATA FILE

CODE SHEETS

<i>Columns</i>	<i>Item</i>	<i>Description</i>
01-02	01	Type of Data File G = Graduation
03-04	02	College Conferring Degree 01 = City 02 = Baruch 03 = Hunter 04 = Lehman 05 = Brooklyn 06 = Queens 07 = Staten Island 08 = Bronx 09 = Queensborough 11 = Kingsborough 12 = Borough of Manhattan 13 = New York City Technical 14 = Hostos 15 = York 16 = John Jay 18 = LaGuardia 19 = Medgar Evers 21 = Graduate School and University Center 22 = Law School
	03	Semester and Year Degree Conferred
05-08	03.1	Year Degree Was Conferred Coded YYYY.
09-10	03.2	Semester Degree Was Conferred 02 = Spring 06 = Summer 09 = Fall 12 = Winter

<i>Columns</i>	<i>Item</i>	<i>Description</i>
	04	Student ID Number In most cases this will be social security number; otherwise use UAPC-assigned number or unique and consistent numeric college-assigned number.
11-19	04.1	Current ID Number Identification number used by student during current semester.
20-28	04.2	Prior ID Number Identification number used by student when first admitted to your college, if different from Current ID Number in Item 4.1 above. Otherwise, leave blank.
	05	Student Name
29-47	05.1	Last Name Left justified.
48-61	05.2	First Name Left justified.
62-75	05.3	Middle Name Left justified.
	06	Address
076-115	06.1	Street Left justified.
116-155	06.2	2nd Address Line Left justified.
156-175	06.3	City Left justified.
176-177	06.4	State or U.S. Territory ZZ = Foreign Address
178-186	06.5	Zip+4

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	Billing Code
		001 = Albany
		002 = Allegheny
		003 = Broome
		004 = Cattaraugus
		005 = Cayuga
		006 = Chautauqua
		007 = Chemung
		008 = Chenango
		009 = Clinton
		010 = Columbia
		011 = Cortland
		012 = Delaware
		013 = Dutchess
		014 = Erie
		015 = Essex
		016 = Franklin
		017 = Fulton
		018 = Genesee
		019 = Greene
		020 = Hamilton
		021 = Herkimer
		022 = Jefferson
		023 = Lewis
		024 = Livingston
		025 = Madison
		026 = Monroe
		027 = Montgomery
		028 = Nassau
		040 = Niagara
		041 = Oneida
		042 = Onondaga
		043 = Ontario
		044 = Orange
		045 = Orleans
		046 = Oswego
		047 = Ostego
		048 = Putnam
		049 = Rensselaer
		050 = Rockland
		051 = St. Lawrence
		052 = Saratoga
		053 = Schenectady
		054 = Schoharie
		055 = Schuyler
		056 = Seneca
		057 = Steuben

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	Billing Code (<i>continued</i>)
		058 = Suffolk
		059 = Sullivan
		060 = Tioga
		061 = Tompkins
		062 = Ulster
		063 = Warren
		064 = Washington
		065 = Wayne
		066 = Westchester
		067 = Wyoming
		068 = Yates
		099 = City Unknown – Questionable
		100 = State Unknown
		101 = State Unknown – Questionable
		102 = State Unknown – Non-resident
		110 = Alabama
		111 = Alaska
		112 = Arizona
		113 = Arkansas
		114 = California
		115 = Colorado
		116 = Connecticut
		117 = Delaware
		118 = Washington, D.C.
		119 = Florida
		120 = Georgia
		121 = Hawaii
		122 = Idaho
		123 = Illinois
		124 = Indiana
		125 = Iowa
		126 = Kansas
		127 = Kentucky
		128 = Louisiana
		129 = Maine
		130 = Maryland
		131 = Massachusetts
		132 = Michigan
		133 = Minnesota
		134 = Mississippi
		135 = Missouri
		136 = Montana
		137 = Nebraska
		138 = Nevada
		139 = New Hampshire
		140 = New Jersey

<i>Columns</i>	<i>Item</i>	<i>Description</i>
187-189	07	Billing Code <i>(continued)</i>
		141 = New Mexico
		142 = New York
		143 = North Carolina
		144 = North Dakota
		145 = Ohio
		146 = Oklahoma
		147 = Oregon
		148 = Pennsylvania
		149 = Rhode Island
		150 = South Carolina
		151 = South Dakota
		152 = Tennessee
		153 = Texas
		154 = Utah
		155 = Vermont
		156 = Virginia
		157 = Washington
		158 = West Virginia
		159 = Wisconsin
		160 = Wyoming
		161 = New State code
		162 = Canal Zone
		163 = Guam
		164 = Puerto Rico
		165 = Other U.S. Territory
		166 = Foreign Country
		167 = Foreign Country – Temporary Visa
		168 = Foreign Country – Undocumented
		169 = Residence Change Pending
		170 = Foreign Country – Federal Aid Only
		900 = County Unknown
		901 = Staff or Child of Staff
		931 = Manhattan
		932 = Bronx
		933 = Brooklyn
		934 = Queens
		935 = Richmond

<i>Columns</i>	<i>Item</i>	<i>Description</i>
190-191	08	<p>Residency Status Code with appropriate value to reflect whether a student pays the resident or the nonresident tuition rate and whether a student meets residency requirements for TAP eligibility.</p> <p>01 = New York City Resident for at least one year who pays resident tuition and is eligible for TAP.</p> <p>02 = New York State (but not NY City) Resident for at least one year who pays resident tuition and is eligible for TAP.</p> <p>03 = USA (other than New York State) Resident who pays non-resident tuition and is not eligible for TAP.</p> <p>04 = US Territory (but not States) Resident who pays non-resident tuition and is not eligible for TAP.</p> <p>05 = Foreign Resident who pays non-resident tuition and is not eligible for TAP. (Include any foreign student who has not lived in NY for one year and/or has not been a permanent resident (green card holder) or applied for permanent residency at least one year prior to the start of the semester.)</p> <p>06 = New York City Resident for at least one year who qualifies for the resident tuition rate, but does not technically satisfy the residency requirement for TAP.</p> <p>07 = New York State (but not NY City) Resident for at least one year who qualifies for the resident tuition rate, but does not technically satisfy the residency requirement for TAP.</p> <p>08 = Foreign Resident who pays resident tuition and is not eligible for TAP. (For example, United Nations Personnel, Temporary Resident, Permanent Residency Pending, or Refugee Pending).</p> <p>09 = New York State (but not NY City) Resident for at least one year who pays non-resident tuition, but is eligible for TAP.</p>
192-193	09	<p>SEEK/CD Indicator</p> <p>03 = CD Bilingual</p> <p>08 = CD Prong I</p> <p>09 = CD Prong II</p> <p>37 = SEEK</p> <p>00 = All other students</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
194-195	10	<p>Other Special Programs Any program that has a funded contractual component with a state agency, union, private group, service organization, etc., should be recorded as a special program. All costs including faculty salary and special services must be covered in full. Only students of the agency, organization, etc. may be eligible for the program and must be accepted to the program.</p> <p>SEEK/CD students should be coded in Item 9 above.</p> <p>22 = Police Science Program in Puerto Rico 99 = Other Special Program 00 = All other students</p>
196-197	11	<p>Citizenship Status 00 = Unknown/Missing 01 = United States 02 = Permanent Resident 03 = Student Visa Holder 04 = Temporary Visa Holder 05 = Asylum Granted 06 = Refugee Granted 07 = Parole Granted 08 = Asylum, Refugee, or Parole Granted 99 = Undocumented</p>
198-199	12	<p>Race/Ethnicity I Reported 00 = Missing/Unknown 01 = White, non-Hispanic 02 = Black, non-Hispanic 03 = Puerto Rican 04 = Hispanic, other 05 = Asian or Pacific Islander 06 = American Indian or Native Alaskan 07 = Other 08 = Not asked 09 = Chose not to answer 10 = Asked, but did not answer</p>
200-201	13	<p>Race/Ethnicity II Imputed Leave blank.</p>

<i>Columns</i>	<i>Item</i>	<i>Description</i>
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202	14	<p>Impairment Flag Should be coded "Yes" if student has a health problem or disability that may require special accommodations to enable him to pursue his course of study successfully. The nature of the impairment(s) should be indicated in Item 15 below.</p> <p>0 = Missing/Unknown 1 = Yes 2 = No 3 = Not asked 4 = Chose not to answer 5 = Asked, but did not answer</p>
	15	<p>Impairment Indicators If Item 14 above is coded "Yes", code a "1" in the appropriate column for each impairment that applies. Code a "2" in those columns that do not apply.</p> <p>0 = Missing/Unknown 1 = Applies 2 = Does not apply</p>
203	15.01	Wheelchair bound
204	15.02	Blind or legally blind
205	15.03	Use braces and crutches
206	15.04	Deaf or severe hearing loss
207	15.05	Neurological impairments (polio, cerebral palsy, stroke, etc.)
208	15.06	Speech impairments
209	15.07	Cardiac condition
210	15.08	Seizures (epilepsy, etc.)
211	15.09	Learning disability
212	15.10	Others
213	16	<p>Gender M = Male F = Female</p>
214-221	17	<p>Date of Birth YYYYMMDD. Leave blank if unknown.</p>

Columns *Item* *Description*

222-223

18

Type of Admission in First Semester Enrolled01 = **First-time Matriculated Freshman Admission**

02 = Prelude to Success First-time Freshman

Undergraduate Advanced Standing Transfer Admission

11 = From CUNY community college (CC) with degree

12 = From CUNY CC without degree

13 = From SUNY CC with degree

14 = From SUNY CC without degree

15 = From New York State private CC with degree

16 = From New York State private CC without degree

17 = From outside New York State public CC with degree

18 = From outside New York State public CC without degree

19 = From outside New York State private CC with degree

20 = From outside New York State private CC without degree

21 = From CUNY senior college (SC)

22 = From SUNY SC

23 = From New York State private SC

24 = From outside New York State public SC

25 = From outside New York State private SC

26 = From other sources (includes federal institutions, Regents external degree, college proficiency exam, etc.)

27 = From unknown sources (includes those from unaccredited, proprietary, foreign and unknown schools)

Upper/Lower Division Transfer

41 = Associate to Baccalaureate with degree

42 = Associate to Baccalaureate without degree

43 = Baccalaureate to Associate

70 = **Undergraduate Internal Transfer**80 = **First-time Graduate Student Admission**84 = **Graduate Internal Transfer**87 = **Graduate Advanced Standing Transfer Admission**97 = **First-time Nondegree Student** (Undergraduate or Graduate)

<i>Columns</i>	<i>Item</i>	<i>Description</i>
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	19	Semester and Year First Enrolled
224-227	19.1	Year First Semester Enrolled Began Coded YYYY.
228-229	19.2	First Semester Enrolled 02 = Spring 06 = Summer 09 = Fall 12 = Winter
230-237	20	Date of Graduation YYYYMMDD.
238-244	21	Degree Conferred Left justified.
		CERT = Certificate
		AA = Associate in Arts
		AS = Associate in Science
		AAS = Associate in Applied Science
		BA = Bachelor of Arts
		B ARCH (BAR) = Bachelor of Architecture (5-year program)
		BBA = Bachelor of Business Administration
		BE = Bachelor of Engineering
		BFA = Bachelor of Fine Arts
		BS = Bachelor of Science
		BSED = Bachelor of Science in Education
		BS NURS (BSN) = Bachelor of Science in Nursing
		B TECH (BT)= Bachelor of Technology
		MUS B (BM) = Bachelor of Music
		MA = Master of Arts
		MAT = Master of Arts in Teaching
		MBA = Master of Business Administration
		ME = Master of Engineering
		MFA = Master of Fine Arts
		MLS = Master of Library Science
		MM = Master of Music
		MPA = Master of Public Administration
		MPH = Master of Public Health
		MPS = Master of Professional Studies
		MS = Master of Science
		MSED = Master of Science in Education
		MSW = Master of Social Work
Columns	Item	Description

238-244	21	<p>Degree Conferred (<i>continued</i>)</p> <p>MUP = Master of Urban Planning</p> <p>JD = Doctor of Law</p> <p>ADV CRT (AD) = Advanced Certificate</p> <p>M PHIL (MPHI) = Master of Philosophy</p> <p>PHD = Doctor of Philosophy</p> <p>DMA = Doctor of Musical Arts</p> <p>DSW = Doctor of Social Welfare</p>
	22	<p>Registered Program Code I</p> <p>Report only those programs which are registered with the State Education Department as degree/certificate granting programs.</p>
245-248	22.1	<p>College Program Code I</p> <p>Left justified.</p>
249-267	22.2	<p>Program Title I</p> <p>Left justified.</p>
268-273	22.3	<p>HEGIS Code I</p> <p>Numeric – XXXX.XX (two decimal places implied). If the HEGIS code is only four digits, code the decimal places with zeros.</p>
274-278	22.4	<p>NYSED Program Code I</p> <p>Five-digit code appearing in the NYSED Inventory of Registered Programs.</p>
279-282	22.5	<p>NYSED Award Code I</p> <p>Four-digit code from NYSED Table of Award codes.</p> <p>0101 = NC CERT Noncredit Certificate</p> <p>0102 = NC DIPL Noncredit Diploma</p> <p>0201 = CERT Certificate</p> <p>0202 = DIPL Diploma</p> <p>0301 = AA Associate in Arts</p> <p>0302 = AS Associate in Science</p> <p>0303 = AAS Associate in Applied Science</p> <p>0304 = AOS Associate in Occupational Studies</p>

Columns Item Description

279-282	22.5	NYSED Award Code I (continued)	
		0401 = BA	Bachelor of Arts
		0402 = AB	Bachelor of Arts
		0403 = BS	Bachelor of Science
		0404 = BPS	Bachelor of Professional Studies
		0405 = B TECH	Bachelor of Technology
		0406 = BHL	Bachelor of Hebrew Literature
		0407 = BSED	Bachelor of Science in Education
		0408 = BS MEDT	Bachelor of Science in Medical Technology
		0409 = BS NURS	Bachelor of Science in Nursing
		0410 = BS PHAR	Bachelor of Science in Pharmacy
		0411 = B ARCH	Bachelor of Architecture
		0412 = BBA	Bachelor of Business Administration
		0413 = BE	Bachelor of Engineering
		0414 = BFA	Bachelor of Fine Arts
		0415 = BID	Bachelor of Industrial Design
		0416 = BLA	Bachelor of Landscape Architecture
		0417 = BLS	Bachelor of Library Science
		0418 = MUS B	Bachelor of Music
		0419 = SMB	Bachelor of Sacred Music
		0420 = B PLAN	Bachelor of Planning
		0421 = BRE	Bachelor of Religious Education
		0422 = STB	Bachelor of Sacred Theology
		0423 = BTH	Bachelor of Theology
		0501 = MA	Master of Arts
		0502 = AM	Master of Arts
		0503 = MS	Master of Science
		0504 = MPS	Master of Professional Studies
		0505 = M ARCH	Master of Architecture
		0506 = MBA	Master of Business Administration
		0507 = MAT	Master of Arts in Teaching
		0508 = MST	Master of Science for Teachers
		0509 = MSED	Master of Science in Education
		0510 = EDM	Master of Education
		0511 = ME	Master of Engineering
		0512 = MFA	Master of Fine Arts
		0513 = MID	Master of Industrial Design
		0514 = MF	Master of Forestry
		0515 = MILR	Master of Industrial and Labor Relations
		0516 = MIA	Master of International Affairs
		0517 = MLA	Master of Landscape Architecture
		0518 = MCJ	Master of Comparative Jurisprudence
		0519 = MCL	Master of Comparative Law
		0520 = LLM	Master of Laws
		0521 = MLS	Master of Library Science
		0522 = MM	Master of Music
Columns	Item	Description	

279-282	22.5	NYSED Award Code I (continued)	
		0523 = SMM	Master of Sacred Music
		0524 = MFS	Master of Food Science
		0525 = MNS	Master of Nutritional Science
		0526 = MSPHAR	Master of Science in Pharmacy
		0527 = MRP	Master of Regional Planning
		0528 = MUP	Master of Urban Planning
		0529 = MPA	Master of Public Administration
		0530 = MPH	Master of Public Health
		0531 = MHL	Master of Hebrew Literature
		0532 = MRE	Master of Religious Education
		0533 = MS SC	Master of Social Science
		0534 = MSW	Master of Social Work
		0535 = STM	Master of Sacred Theology
		0536 = M TH	Master of Theology
		0601 = DDS	Doctor of Dental Surgery
		0602 = LLB	Bachelor of Law
		0603 = JD	Doctor of Law
		0604 = MD	Doctor of Medicine
		0605 = OD	Doctor of Optometry
		0606 = DO	Doctor of Osteopathy
		0607 = PHAR D	Doctor of Pharmacy
		0608 = DPM	Doctor of Podiatric Medicine
		0609 = BD	Bachelor of Divinity
		0610 = M DIV	Master of Divinity
		0611 = DVM	Doctor of Veterinary Medicine
		0612 = DC	Doctor of Chiropractic
		0701 = ADV CRT	Advanced Certificate
		0702 = ADV DPL	Advanced Diploma
		0703 = CE	Chemical Engineer
		0704 = EE	Electrical Engineer
		0705 = IE	Industrial Engineer
		0801 = M PHIL	Master of Philosophy
		0901 = PHD	Doctor of Philosophy
		0902 = DA	Doctor of Arts
		0903 = DPS	Doctor of Professional Studies
		0904 = EDD	Doctor of Education
		0905 = D ENG	Doctor of Engineering
		0906 = ENGSCD	Doctor of Engineering Science
		0907 = JSD	Doctor of the Science of Law
		0908 = SJD	Doctor of Juridicial Science
		0909 = LSD	Doctor of Library Science
		0910 = MEDSCD	Doctor of Medical Science
Columns	Item	Description	

279-282	22.5	<p>NYSED Award Code I (<i>continued</i>)</p> <p>0911 = DMA Doctor of Musical Arts 0912 = SMD Doctor of Sacred Music 0913 = DNS Doctor of Nutritional Science 0914 = DPA Doctor of Public Administration 0915 = DPH Doctor of Public Health 0916 = DHL Doctor of Hebrew Literature 0917 = DRE Doctor of Religious Education 0918 = DS SC Doctor of Social Science 0919 = DSW Doctor of Social Welfare 0920 = D MIN Doctor of Ministry 0921 = D TH Doctor of Theology 0922 = DSC VM Doctor of Science in Veterinary Medicine 0923 = PSY D Doctor of Psychology</p>
283	22.6	<p>Education Flag I</p> <p>Code with the appropriate flag those programs of study which the NYSED Inventory of Registered Programs identifies as leading to certification in education, otherwise leave blank. If an academic program (e.g., biology or English) is registered with teacher certification as an option, there should be different curriculum codes (Item 21.1 above) for the education track (coded with a flag) and the non-education track (coded with a blank).</p> <p>1 = Program in which student is enrolled leads solely to elementary teacher certification. 2 = Program in which student is enrolled leads solely to secondary teacher certification. 3 = Program in which student is enrolled leads to all other categories of certifications or combinations of certifications [reading; special education K-12; special subjects K-12 (art, dance, health, home economics, music, physical education, recreation, speech, technology); media; guidance and counseling; administration; occupational subjects; either elementary or secondary; both elementary and secondary].</p>
284-286	22.7	<p>Program Length I</p> <p>Code the number of credits required to complete the degree to which this program leads.</p> <p>Numeric – XXX (no decimal places implied).</p>

Columns Item Description

	23	Registered Program Code II Same as Item 22 above for students with two majors.
287-290	23.1	College Program Code II Same as Item 22.1 above for students with two majors, otherwise leave blank.
291-309	23.2	Program Title II Same as Item 22.2 above for students with two majors, otherwise leave blank.
310-315	23.3	HEGIS Code II Same as Item 22.3 above for students with two majors, otherwise code with zeroes.
316-320	23.4	NYSED Program Code II Same as Item 22.4 above for students with two majors, otherwise code with zeroes.
321-324	23.5	NYSED Award Code II Same as Item 22.5 above for students with two majors, otherwise code with zeroes.
325	23.6	Education Flag II Same as Item 22.6 above for students with two majors, otherwise leave blank.
326-328	23.7	Program Length II Same as Item 22.7 above for students with two majors, otherwise code with zeroes.
	23	Registered Program Code III Same as Item 22 above for students with three majors.
329-332	24.1	College Program Code III Same as Item 22.1 above for students with three majors, otherwise leave blank.
333-351	24.2	Program Title III Same as Item 22.2 above for students with three majors, otherwise leave blank.
352-357	24.3	HEGIS Code III Same as Item 22.3 above for students with three majors, otherwise code with zeroes.

Columns *Item* *Description*

358-362	24.4	NYSED Program Code III Same as Item 22.4 above for students with three majors, otherwise code with zeroes.
363-366	24.5	NYSED Award Code III Same as Item 22.5 above for students with three majors, otherwise code with zeroes.
367	24.6	Education Flag III Same as Item 22.6 above for students with three majors, otherwise leave blank.
368-370	24.7	Program Length III Same as Item 21.7 above for students with three majors, otherwise code with zeroes.
371-373	25	Cumulative Grade Point Average Numeric – X.XX (two decimal places implied).
	26	Cumulative Credits Earned Do not include remedial hours or equated credits.
374-377	26.1	Local Credits Include credits earned at your institution. Numeric – XXX.X (one decimal place implied).
378-381	26.2	Transfer Credits Include credits earned at other institutions and accepted as transfer credits. Numeric – XXX.X (one decimal place implied).
382-385	26.3	Other Credits Include credits granted for life experience, advanced placement examinations, etc. Numeric – XXX.X (one decimal place implied).
386-389	26.4	Total Credits Include total credits earned (Local+Transfer+Other). Numeric – XXX.X (one decimal place implied).
<i>Columns</i>	<i>Item</i>	<i>Description</i>
390-393	27	Cumulative Credits Attempted

Numeric – XXX.X (one decimal place implied).

394-395 28

Honors Code

396 29

Privacy Flag

N = No, student did not request that his or her information be withheld.

Y = Yes, student did request that his or her information not be released.

397-405 30

Student Telephone Number

Leave blank if unknown.

406-500 31

Reserved

Leave blank.

ACCESSING EDITS AND REPORTS