

# Brooklyn College

Middle States Periodic Review Report (PRR)  
Due June 1, 2004

# Periodic Review Reports

- Represent a retrospective, current, and prospective analysis of an institution
- Are normally situated half-way between the decennial self-studies that serve as the basis for reaffirmation of accreditation
- Are, themselves, followed by CHE accreditation actions, and therefore not to be taken lightly

# Periodic Review Reports...

- Should not be approached as if they are mini-self-studies
- Should be focused and brief, requiring fewer than 100 pages
- Should utilize information previously submitted to CHE
- Should contain documentation from regular processes

# Background Documents

- Characteristics of Excellence in Higher Education, 2002 edition
- Memo on Proposed Process for Periodic Review Reports, February 2002
- Handbook for Periodic Review Reports, 2000 edition
- Final Report of the 1999 Middle States Evaluation Team

# Our PRR Must Contain

- An Executive Summary
- Responses to Recommendations and Suggestions of the 1999 Visiting Team
- Trends and projections of enrollment and finances
- Evidence of assessment and planning
- A narrative describing major changes since 1999, and anticipated challenges

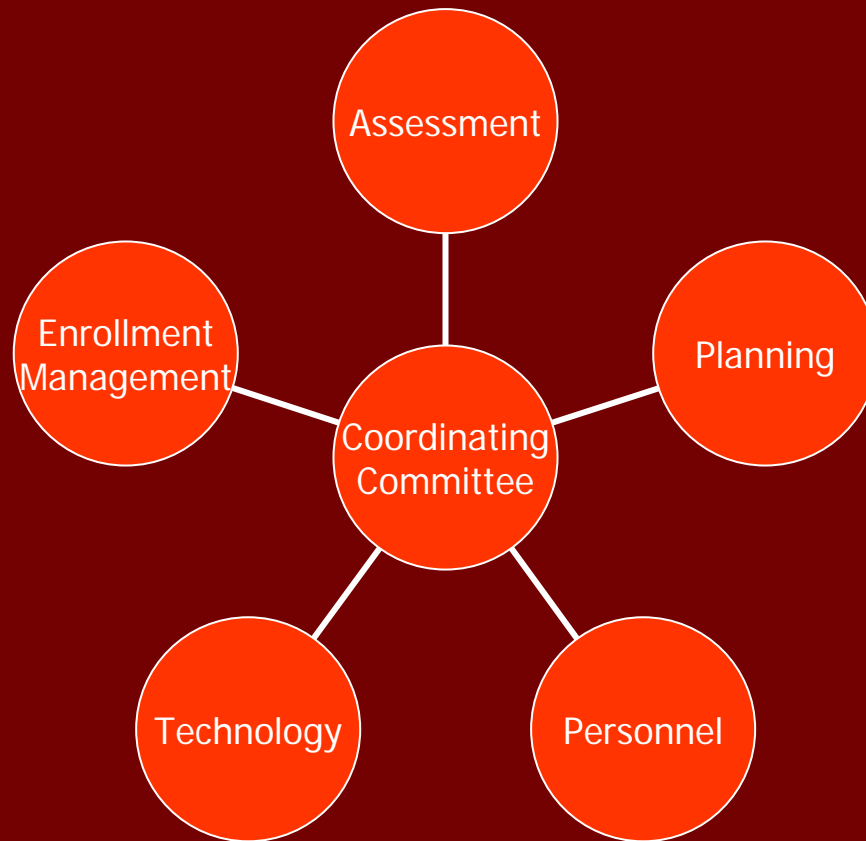
# Visiting Team Recommendations

- Improve faculty demographics and implement the BC Diversity Plan
- Develop an overarching, unified, and coherent technology plan
- Begin a comprehensive planning process and update the Strategic Plan
- Develop and implement a campus-wide, comprehensive outcomes assessment plan

# Appendices to PRR

- College Assessment Plan
- College Strategic Plan
- College Technology Plan
- Audited Financial Statements from FY02 and FY03
- College Undergraduate and Graduate Catalogs
- Progress reports from assessment and planning activities

# PRR Committee Structure



# Tentative Timeline

- Nov. 2002 Committees Charged
- May 2003 Subcommittee Reports Due
- Dec. 2003 Updates - Substantive Progress
- Feb. 2004 First Draft Completed
- Mar./Apr. 2004 Public Discussion
- May 2004 Final Draft Completed
- May 31, 2004 Submitted to Middle States

# Subsequent Actions

- Jun. 2004 Middle States receives PRR
- Aug. 2004 Evaluators' report due
- Sept. 2004 College response due
- Oct. 2004 CHE final review and action