SEEK Memorandum of Understanding

As a member of the Brooklyn College Percy E. Sutton SEEK Program, I understand that by complying with the following requirements, I will gain the best opportunity to ensure a quality education and timely graduation. I understand that program expectations and resources are available for the betterment of me.

**SEEK Benefits:**
SEEK benefits are *privileges* and can be delayed or denied at the discretion of the SEEK Director.

1. Pre-Freshman Summer Enrichment Program
2. Priority Registration and Learning Communities
3. Eligible for a fifth year of financial support through TAP
4. Stipend for books and fees every semester
5. Exclusive academic support services and resources

**Program Expectations and Requirements:**

1. I must meet with my assigned SEEK Counselor every semester until graduation:
   a. I must participate in Course Registration/Academic Program Planning every semester.
      i. I will consult and complete the SEEK Pre-Registration Advisement Form with my SEEK Counselor prior to registering for courses.
      ii. As a SEEK student, I understand I must be registered as a *full-time* (minimum of 12 credits/semester).
      iii. I can become *part-time* status (11 credits or less) for the following reasons only:
          1. On academic probation (cumulative GPA less than 2.0)
          2. Not met basic skills requirements
          3. Certified as difficulty able
          4. Major course restrictions
          5. In graduating semester

2. I must successfully complete the Brooklyn College SEEK Summer Enrichment Experience.
   a. 100% attendance and punctuality are required. Failure to do so will result in immediate dismissal from the SEEK Program.

3. Participate in learning communities during my first year.
4. Complete the SEEK First Year College Experience (INDS 1011) course.
5. Attend weekly SEEK academic support services (for at least 16 hours) per semester during first year.
6. Students whose cumulative GPA is below 2.7 will be required to participate in SEEK Academic Empowerment:
   a. SEEK Watch (cumulative GPA 2.699 to 2.00)
   b. Retention Risk also known as Academic Probation (cumulative GPA below 2.0)
Retention and Dismissal
SEEK recognizes that there are circumstances that may result in a break in your postsecondary career.

1. Leave of Absence - The maximum length of time for a leave of absence shall not exceed three (3) consecutive semester
   a. Readmission application must be submitted and approved before the end of the third semester
2. Academic Probation – A student is placed on Academic Probation when the cumulative grade point average (GPA) falls below 2.0.
   a. Student will have two (2) consecutive semesters to return the cumulative GPA to 2.0 or above. Failure to do this will result in Academic Dismissal.
   b. In accordance with CUNY Policy, a student dismissed for unsatisfactory academic performance may apply for readmission after being absent from the college for one full year.

Regardless of the break being due to voluntary reasons or academically dismissal, you will return to the same cumulative grade point average.

Optional Resources & Opportunities

1. Access to internship opportunities and connections to resources related to my field of study/major area of study.
2. Access to exclusive SEEK Student Enrichment Workshops every semester.
3. Participate in SEEK co-curricular events.
4. Scholarships and study abroad.

Acknowledgment of Commitment
I have read, discussed, and understand the conditions, expectations, and opportunities stated above. I understand that I must abide by these conditions to be a member of the SEEK Program at Brooklyn College. I understand that SEEK benefits are privileges and can be delayed or denied at the discretion of the SEEK Director. I recognize that failure to comply and meet the stated requirements may result in my dismissal or suspension from the SEEK program. I am committed to giving my best effort to learn, grow, and achieve.

Student Name (Printed): __________________________ CUNYFIRST #: __________________________
Student’s Signature: __________________________ Date: __________________________
SEEK Administrator’s Signature __________________________ Date: __________________________