Blackboard Workshop Series for Fall 2017

The Brooklyn College Library Office of Academic Information Technologies (AIT) is pleased to present this new series of hands-on technology workshops, designed to improve your technical skills and present some of the best practices in teaching and learning with Blackboard.

Faculty will work within their own Blackboard course site(s). We invite you to bring your course material—documents, images, video, audio, etc. You will also gain access to the multimedia Blackboard tutorials online.

Each workshop is limited to 10 participants and reservations are required, please call (718) 951-4634. For more information, visit: http://ait.brooklyn.cuny.edu

- **A Tour of Blackboard Enhanced** (For Blackboard First Time Users)
  Connect with the CUNYFirst/Blackboard and learn the basics of creating and developing a course on Blackboard, including setting up a materials delivery structure and personalizing course navigation.

  Date/Time: Wednesday, **September 6**, from 1:00-2:00 PM  
  Location: Faculty Lab, Room 383 Library

Repeat Session:

Date/Time: Thursday, **September 7**, from 11:00 AM-12:00 PM  
Location: Faculty Lab, Room 383 Library

- **A Tour of Blackboard Enhanced** (For Blackboard users)
  Discover new Blackboard Content Management / Content Collections features, and become familiar with improved tools such as Item Analysis, the Retention Center and Blackboard Collaborate.

  Date/Time: Wednesday, **September 6**, from 4:00-5:00 PM  
  Location: Faculty Lab, Room 383 Library

- **Introduction to Blackboard Content Management System / Content Collection**
  During this workshop, participants will learn how to create, organize and manage Blackboard academic repositories, and share content within Blackboard courses and organizations.

  Date/Time: Monday, **September 18**, from 1:00-2:00 PM  
  Location: Faculty Lab, Room 383 Library

Repeat Session:

Date/Time: Tuesday, **September 19**, from 2:00-3:00 PM  
Location: Faculty Lab, Room 383 Library
• **Introduction to SafeAssign, Student Preview and Inline Grading**
  This is a hands-on introduction to SafeAssign tool used to encourage original writing. Participants will learn to use the tool to create SafeAssignments for student submissions and how to view, grade and manage them. Instructors will become familiar with the student preview function.

  Date/Time: Thursday, **September 28**, from 2:00-3:00 PM  
  Location: Faculty Lab, Room 383 Library

• **Introduction to Turnitin**
  Learn how to create, review and grade Turnitin assignments.

  Date/Time: Wednesday, **October 4**, from 1:00-2:00 PM  
  Location: Faculty Lab, Room 383 Library

• **SafeAssign vs Turnitin**
  Participants will discover some of the similarities and differences between SafeAssign and Turnitin.

  Date/Time: Thursday, **October 5**, from 2:00-3:00 PM  
  Location: Faculty Lab, Room 383 Library

• **Creating Assessments in Blackboard**
  Learn how to create or import a test from word processing software or text editor, administer, and grade online tests in Blackboard.

  Date/Time: Wednesday, **October 11**, from 3:00-4:00 PM  
  Location: Faculty Lab, Room 383 Library

• **Item Analysis and Automated Regrading**
  Instructor will learn how to find statistics for tests and student performance on individual questions; modify test questions, and update students’ score automatically.

  Date/Time: Thursday, **October 19**, from 11:00 AM-12:00 PM  
  Location: Faculty Lab, Room 383 Library

• **Working with Retention Center and Other Evaluation Tools**
  Become familiar with the Blackboard evaluation tools and get easy access to students who need immediate attention regarding to their grades, activities and course access.

  Date/Time: Wednesday, **October 25**, from 4:00-5:00 PM  
  Location: Faculty Lab, Room 383 Library

• **The Blackboard Grade Center**
  Learn how to weight grade center items, access different grade center views, and export the grade center to Excel. Participants will also learn how to navigate the new Grade Center and customize it to suit their needs.

  Date/Time: Wednesday, **November 8**, from 2:00-3:00 PM  
  Location: Faculty Lab, Room 383 Library
• **Blackboard Collaborate Basic**  
  During this session instructors will explore Blackboard web conferencing tools and learn how to conduct a live online session.
  
  Date/Time:    Thursday, **November 16**, from 2:00-3:00 PM  
  Location:    Faculty Lab, Room 383 Library

• **Archiving and Recycling your Blackboard Course Site**  
  Learn what to do with your course site(s) at the end of each semester and how to prepare for next semester.
  
  Date/Time:    Thursday, **December 7**, from 1:00-2:00 PM  
  Location:    Faculty Lab, Room 383 Library

  **Repeat Session:**  
  Date/Time:    Wednesday, **December 13**, from 12:00-1:00 PM  
  Location:    Faculty Lab, Room 383 Library

• **Blackboard Q & A**  
  Join AIT Staff in this open, free-form session to discuss your Blackboard questions. If you will not be on campus for these Q & A sessions, we invited you to send your questions/problems/comments via e-mail to Carlos Cruz: carlosa@brooklyn.cuny.edu
  
  Date/Time:    Thursday, **October 12**, from 2:00-3:00 PM  
  Location:    Faculty Lab, Room 383 Library

  **Repeat Sessions:**  
  Date/Time:    Thursday, **November 9**, from 11:00 AM-12:00 PM  
  Location:    Faculty Lab, Room 383 Library  
  
  Date/Time:    Thursday, **December 14**, from 11:00 AM-12:00 PM  
  Location:    Faculty Lab, Room 383 Library

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