

Summer 2018 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **May 27 – June 9, 2018**

Name: _____

Empl ID #: _____

Department: _____

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1							
2							
3							
4							
5							
6	Fri	6/1					
7	Sat	6/2					

Week Sub-Total

8	Sun	6/3					
9	Mon	6/4					
10	Tues	6/5					
11	Wed	6/6					
12	Thurs	6/7					
13	Fri	6/8					
14	Sat	6/9					

Week Sub-Total

Total Hours

I certify that the hours above have been worked. All computations are correct and there are sufficient funds in my allocation to pay this expenditure.

Prepared by

Extension

Department Chairperson/Area Head Signature

Summer 2018 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **June 10 – June 23, 2018**

Name: _____

Empl ID #: _____

Department: _____

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	6/10					
2	Mon	6/11					
3	Tues	6/12					
4	Wed	6/13					
5	Thurs	6/14					
6	Fri	6/15					
7	Sat	6/16					

Week Sub-Total

8	Sun	6/17					
9	Mon	6/18					
10	Tues	6/19					
11	Wed	6/20					
12	Thurs	6/21					
13	Fri	6/22					
14	Sat	6/23					

Week Sub-Total

Total Hours

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Extension

Department Chairperson/Area Head Signature

Summer 2018 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **June 24 – July 7, 2018**

Name: _____

Empl ID #: _____

Department: _____

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	6/24					
2	Mon	6/25					
3	Tues	6/26					
4	Wed	6/27					
5	Thurs	6/28					
6	Fri	6/29					
7	Sat	6/30					

Week Sub-Total

8	Sun	7/1					
9	Mon	7/2					
10	Tues	7/3					
11	Wed	7/4					
12	Thurs	7/5					
13	Fri	7/6					
14	Sat	7/7					

Week Sub-Total

Total Hours

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Summer 2018 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **July 8 – July 21, 2018**

Name: _____

Empl ID #: _____

Department: _____

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	7/8					
2	Mon	7/9					
3	Tues	7/10					
4	Wed	7/11					
5	Thurs	7/12					
6	Fri	7/13					
7	Sat	7/14					

Week Sub-Total

8	Sun	7/15					
9	Mon	7/16					
10	Tues	7/17					
11	Wed	7/18					
12	Thurs	7/19					
13	Fri	7/20					
14	Sat	7/21					

Week Sub-Total

Total Hours

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Department Chairperson/Area Head Signature

Summer 2018 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: **July 22 – August 4, 2018**

Name: _____

Empl ID #: _____

Department: _____

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	7/22					
2	Mon	7/23					
3	Tues	7/24					
4	Wed	7/25					
5	Thurs	7/26					
6	Fri	7/27					
7	Sat	7/28					

Week Sub-Total

8	Sun	7/29					
9	Mon	7/30					
10	Tues	7/31					
11	Wed	8/1					
12	Thurs	8/2					
13	Fri	8/3					
14	Sat	8/4					

Week Sub-Total

Total Hours

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Summer 2018 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: August 5 – August 18, 2018

Name: _____

Empl ID #: _____

Department: _____

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	<i>Employee Signature</i>
1	Sun	8/5					
2	Mon	8/6					
3	Tues	8/7					
4	Wed	8/8					
5	Thurs	8/9					
6	Fri	8/10					
7	Sat	8/11					

Week Sub-Total

8	Sun	8/12					
9	Mon	8/13					
10	Tues	8/14					
11	Wed	8/15					
12	Thurs	8/16					
13	Fri	8/17					
14	Sat	8/18					

Week Sub-Total

Total Hours

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Department Chairperson/Area Head Signature

Summer 2018 "Deputy Chairperson"

NON-TEACHING ADJUNCT TIME SHEET
BROOKLYN COLLEGE PAYROLL OFFICE

PAYROLL TITLE: _____

Budget Unit	Expense	Pay Rate
	160	\$

Payroll Period: August 19 – Sept 1, 2017

Name:

Empl ID #:

Department:

No.	Day	Date	Time In	Meal Period	Time Out	Work Hours	Employee Signature
1	Sun	8/19					
2	Mon	8/20					
3	Tues	8/21					
4	Wed	8/22					
5	Thurs	8/23					
6	Fri	8/24					
7	Sat	8/25					

Week Sub-Total

8	Sun	8/26					
9	Mon						
10	Tues						
11	Wed						
12	Thurs						
13	Fri						
14	Sat						

Week Sub-Total

Total Hours

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