Scheduling a Learning Center
In-Person Tutoring Appointment

*Instructions for Desktop Users*
STEP 1:

Open the link below in your web browser and enter your CUNYfirst username and password. Chrome and Firefox are the preferred browsers.

https://brooklyn-cuny.campus.eab.com
STEP 2:

Click on **SCHEDULE AN APPOINTMENT** in the upper right-hand corner of the screen.
STEP 3:

A. Under the type of appointment you would like to schedule, select **TUTORING AND ACADEMIC SERVICES**.
B. Under **SERVICE**, select your desired course.
C. Select the date you would like to come in.
D. Click **FIND AVAILABLE TIME**.
STEP 4:

Select a day and time to schedule your appointment.

Brooklyn College Learning Center (Room 1300 B)

Tue, Mar 1st

11:00 - 12:00 PM
STEP 5:
A. Review the details of your appointment, add an optional comment, and select whether you would like text message and/or email reminders of your upcoming appointment(s).
B. Click **SCHEDULE**.

<table>
<thead>
<tr>
<th>What type of appointment would you like to schedule?</th>
<th>Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tutoring and Academic Resources</td>
<td>Learning Center in-Person Tutoring: CHEMISTRY 3511</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>03/01/2022</td>
<td>11:00 AM - 12:00 PM</td>
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</tbody>
</table>

**Location**
Brooklyn College Learning Center (Room 1300 B)

Would you like to share anything else?

Add your comments here

- [ ] **Email Reminder**
  Reminder will be sent to your student BC email.

- [ ] **Text Message Reminder**
  Phone Number for Text Reminder
  Your phone number.

**Schedule**