Student Name: ______________________________________________ Date:__________

Instructor: ___________________________ Course: ______________________________

*Please attach copies of the first graded assignment and course syllabus to this form

Kindly identify and elaborate on the issue(s) you would like targeted and reviewed with your student.

- Trouble articulating and/or adequately defending a thesis statement

- Written responses lack effective organization of ideas

- Formatted assignments and/or used citations incorrectly

- Lack of command of grammar, syntax, and/or sentence structure, and if so, which issues do you feel most require extra assistance

- Is your student an English language learner? Y / N

- Other: