# Award for Excellence in Academic Outcomes Assessment

The award establishes a $2,500 allocation, offered as an expense/reimbursement account, and is presented annually to a full-time faculty member, or faculty team, for extraordinary contributions in championing academic outcomes assessment at Brooklyn College.

## Nominating Process

If you know a faculty member or faculty team who has made an outstanding contribution to academic outcomes assessment, we invite you to send a letter of nomination detailing why you believe this individual deserves to receive this award.

Your letter should highlight the nominee's record of showing initiative, intensive and inclusive collaboration, and follow-through in developing outstanding assessment practices. These include identifying student learning outcomes; specifying learning opportunities; developing assessment methods, tools and rubrics; establishing regular data collection and analysis; and enacting meaningful changes based on results.

You may also nominate more than one individual to recognize a team contribution for a shared award. Nominations may come from any member of the faculty and from department chairs. Self-nominations will also be accepted.

Letters of nomination (hardcopy only) should be sent to the Office of the Associate Provost for Faculty and Administration, 3227 Boylan Hall, by Wednesday, **February 21, 2018**.

## Supporting Materials

Each nominee must submit the following:

i. Current curriculum vitae (for each faculty member included in the nomination);
ii. Statement of assessment philosophy (written jointly for team nominations);
iii. Portfolio that includes sample course and/or program assessments;
iv. Other evidence such as, but not limited to, participation in seminars and conferences on enhancing assessment, research and publication on assessment, and engagement in college-wide assessment activities.

All materials must be submitted to the Office of the Associate Provost for Faculty and Administration, 3227 Boylan Hall, by Wednesday, **March 7, 2018**. E-mailed materials will not be accepted.

## Selection Process

Candidates will be reviewed by the faculty representatives serving on the Assessment Council, who will recommend finalists to the Academic Affairs Cabinet, who will make the final decision in concert with the Provost.

## Eligibility

To be eligible for this award, the nominee must be a full-time faculty member at Brooklyn College during the 2017-2018 academic year. Department chairs and current members of the Assessment Council are not eligible for this award. Previous recipients are not eligible.

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The award will be presented during the awards ceremony at the conclusion of the 22nd Annual Faculty Day Conference on Wednesday, May 23, 2018.

If you have any questions, please feel free to contact Associate Provost Matthew Moore at MatthewM@brooklyn.cuny.edu or (718) 951-5024.