



## **Eric M. Steinberg Award for College Citizenship**

The award in the amount of \$5,000 will be presented annually to a full-time faculty member for meritorious service chiefly to Brooklyn College, but also for fulfillment of the college's mission in its relationships with communities in the greater New York area and beyond.

### **Nominating Process**

If you know a faculty member who exemplifies outstanding service to the college and surrounding community, we invite you to send a letter of nomination detailing why you believe this individual deserves to receive this award.

Nominations may come from any member of the faculty, including candidates themselves. Letters of nomination should be sent to the Office of the Associate Provost for Faculty and Administration, 3227 Boylan Hall, by Monday, February 29, 2016.

### **Supporting Materials**

Each nominee must submit the following:

- i. Current curriculum vitae;
- ii. Statement describing his/her service to Brooklyn College and the larger community;
- iii. Letters of support from within the college and the external community attesting to the character and quality of the nominee's service.

The award will be based on the breadth of the activities and/or the duration of commitment to meritorious service, with emphasis on service during the past five years.

All materials should be submitted to the Office of the Associate Provost for Faculty and Administration, 3227 Boylan Hall, by Monday, March 14, 2016.

### **Eligibility**

To be eligible for this award, the nominee must be a full-time faculty member at Brooklyn College during the 2015-2016 academic year. Previous recipients are not eligible.

## **Selection Process**

A committee composed of five members of the faculty, including past recipients of this and related awards/honors, appointed by the Provost, will select the recipient of the award. No member of the selection committee is eligible for the award.

•••••

The award will be presented during the awards ceremony at the conclusion of the 20<sup>th</sup> Anniversary Faculty Day Conference on Wednesday, May 25, 2016.

If you have any questions, please feel free to contact Associate Provost Matthew Moore at [MatthewM@brooklyn.cuny.edu](mailto:MatthewM@brooklyn.cuny.edu) or (718) 951-5024.