The Claire Tow '52 Distinguished Teacher Award

The Claire Tow Distinguished Teacher Award was established through a generous gift from Leonard Tow, a member of the Class of 1950 and a trustee of the Brooklyn College Foundation, in honor of his wife, Claire Tow, a member of the Class of 1952.

Eligibility and Selection Criteria

Members of the full-time faculty with strong academic credentials who have come to embody the values espoused by the college's mission statement and who over time have significantly contributed to high quality teaching at the college are eligible for nomination.

The award, in the amount of $10,000, recognizes a senior member of the faculty for outstanding qualities as a teacher and for being a role model to students and other faculty.

The primary criterion is excellence in teaching—aligned with the following dimensions and established on the basis of the following evidence:

- *Mastery and Creative Application of Pedagogic Techniques.* The nominee must demonstrate exceptional skill in one or a variety of teaching methods and show creativity in the use of those teaching methods. Evidence for such skill and creativity would be found in peer reviews and teaching portfolios.

- *Academic Standards and Student Performance.* The nominee should exhibit a dedication to helping students achieve the highest academic standards and require them to achieve and maintain those standards. Evidence for this dimension would be reflected in innovative course design, rigorous course assignments, the policies and procedures established to support student achievement, and the ready availability of the nominee to students in and out of the classroom.

Previous recipients of this award are not eligible.

If you have any questions, please feel free to contact the

Office of the Associate Provost for Faculty and Administration

at apfa@brooklyn.cuny.edu or (718) 951-5024.

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Nomination

Nominations may be made by individual members of the faculty, including department chairpersons, or members of the administration. A faculty member may not nominate themselves.

The letter of nomination should cite concrete examples to show how the candidate meets the established criteria.

Nominators, having obtained the consent of the candidate, should send their letter to the Office of the Associate Provost for Faculty and Administration, 3227 Boylan Hall, by Monday, **February 4, 2019** (5:00 pm).

Nomination Deadline Extended
Tuesday, February 19 (5:00 p,m.)

Supporting Materials

Candidates shall submit their current curriculum vitae and a teaching portfolio. There is no required format, but the portfolio must include a statement of teaching philosophy, sample syllabi, assignments and lesson plans, evidence of course or curricular development, and teaching observations. Student evaluations for the previous 6 semesters will be provided by the Office of the Associate Provost.

In recognition of the pedagogical use of technology, applications may be supplemented by web-based materials or other standard media. However, clear instructions regarding how to access/view these resources must be included in the primary supporting documentation.

All materials must be submitted to the Office of the Associate Provost for Faculty and Administration, 3227 Boylan Hall, by Friday, **March 1, 2019** (5:00 pm).

E-mailed materials will <u>not</u> be accepted.

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Selection Process

The president, in consultation with the provost, will select the recipient.

Responsibility

Recipients of the Claire Tow Distinguished Teacher Award will be expected, during the following academic year, to share their teaching expertise with colleagues at college forums such as the New Faculty Retreat and workshops sponsored by the Roberta S. Matthews Center for Teaching or the Ethyle R. Wolfe Institute.

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The award will be presented during the awards ceremony at the conclusion of the 23rd Annual Faculty Day Conference on Thursday, May 16, 2019. The award will be duly publicized to the college community, the Alumni Association and the media.