

Award for Excellence in Teaching

for Part-time Faculty

Do you know an excellent part-time teacher? Nominate them! This award (\$5,000) will be presented to a part-time (adjunct) faculty member who has demonstrated outstanding teaching effectiveness. Nominees must be part-time faculty members during the Spring 2020 semester and have completed a minimum of four semesters of teaching at Brooklyn College. Previous recipients are not eligible.

Nominations are due on **February 11, 2020**. It is easy to nominate. Faculty and administrators can submit names using the [online nomination form](#). The Office of the Associate Provost for Faculty and Administration (APFA) will contact nominees and ask them to provide supporting documents by March 6. Nominators will be asked to write letters of recommendation, also by March 6. Self-nominations are welcome.

By **March 6, 2020**, nominees must submit the following supporting documents to the Office of the Associate Provost in 3227 Boylan Hall:

1. curriculum vitae
2. statement of teaching philosophy
3. teaching portfolio (syllabi, course assignments, scholarship on teaching and learning, and other relevant materials)
4. a paragraph explaining how the nominee would share their expertise in teaching with colleagues during the 2020-2021 academic year

E-mailed materials will not be accepted. However, applications can include links to web-based material along with instructions for how to view them.

The associate provost will appoint the selection committee of at least five faculty members, including those who have been recognized for excellence in teaching. The committee will review the supporting documents, student evaluations (4 semesters worth provided by the APFA office), and will do classroom observations of the highest ranking candidates.

The award will be presented at the 24th Annual Faculty Day Conference on May 19, 2020. Visit brooklyn.cuny.edu/facultyday for more information.

Questions?
Contact the Office of the Associate Provost
for Faculty and Administration
apfa@brooklyn.cuny.edu
(718) 951-5024

