

## Checklist for Essays

Before handing in the final version of your essay, please review it carefully. Does this paper have:

- A title
- Your name on every page
- Page numbers
- A main idea (what is it, and where is it? You should be able to underline it.)
- Mention of authors' names when primary sources (e.g., play titles) are first mentioned
- Detailed supporting evidence
- Quotations that are completely accurate
- Specific documentation for all sources used
- Consistent verb tenses
- Correction of spelling errors and typos (use Spellcheck, but don't trust it to catch everything)
- A list of works cited or consulted (if you used secondary sources)