Brooklyn College Student Success Leader Application: Professional Reference Form

Please submit in a sealed envelope to First College Year in 3208 Boylan.

Application Deadline: Friday, March 8, 2019

Applicant Name ____________________________________________________________

Reference Name ____________________________________________________________

Relation to the Applicant _____________________________________________________

How long have you known the applicant? _________________________________________

Below you will find several areas in which you are asked to rate the applicant. Please keep in mind the individual’s readiness to be considered for this position as well as your knowledge of the applicant’s strengths and limitations. Please use the scale below to rate how strongly the candidate reflects each trait with 1 being the lowest and 5 being the highest.

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<th>Trait</th>
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<tr>
<td>RELIABILITY – Carries through on commitments and responsibilities</td>
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<td>FLEXIBILITY – Exhibits the ability to adjust easily to new experiences and situations</td>
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<td>COMMUNICATION SKILLS – Understands and expresses thoughts clearly. Ability to listen and respond to others. Ability to work with others and handle complaints</td>
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<td>LEADERSHIP – Initiates activities and uses authority responsibly</td>
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<td>MOTIVATION/ATTITUDE – Enthusiasm, level of commitment, ability to work as a team member, takes initiative</td>
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Strengths: Discuss general strengths this applicant possesses that would make him/her an effective Student Success Leader.

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Please share any additional comments you have about this candidate:

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May we contact you for further information? If yes, please provide your phone number or email address.

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