

Cancellation and Refund Policies for Brooklyn College-Administered Study Abroad Programs *

A student confirms their program participation through the return of the signed Letter of Confirmation of Participation to IEGE within seven days of the date of the letter. By signing the Confirmation of Participation letter, the student authorizes IEGE and the program leader to expend funds on their behalf related to program participation and acknowledges the student's responsibility to pay for those expenditures. *A student is responsible for program-related expenditures made on their behalf until they have notified IEGE in writing of their withdrawal from the program.*

Cancellation of Program Participation

A participant wishing to cancel their program participation must do so in writing. Program withdrawal will be official from the time and date that the written communication was received by IEGE and will trigger the following refund policies.

Refund Policies

A student who cancels their program participation will be reimbursed for recoverable expenses made on their behalf up to, but not including, the start date of the program.

Once the Letter of Confirmation has been signed and returned to IEGE, a student who cancels their program participation is responsible for all non-recoverable program expenses made on their behalf, regardless of whether or not the student actually went on the program.

A student who cancels their program participation on or after the start date of the program will be responsible for the full cost of program participation (program fee) as indicated on the IEGE website.

***Please note that this policy varies from that of the BC Study Abroad in China program cancellation policy and participants of the China program should refer to the cancellation policy for that specific program.**