

City University of Hong Kong

CityU Fact Sheet on Student Exchange Programme, Academic Year 2016-2017

<i>Contact Information</i>		
Name of university	City University of Hong Kong	
Coordinating office	College of Science and Engineering	
Mailing address	Co-operative Education Centre, College of Science and Engineering Room P6406, 6/F, Academic 1, City University of Hong Kong Tat Chee Avenue, Kowloon, Hong Kong SAR	
Contact information (Coordinator-in-charge)	Name: Miss Vincy CHAN	
	Post: Outbound Exchange Coordinator	
	Email: vincy.chan@cityu.edu.hk	
	Telephone: 852-3442-6175	Fax: 852-3442-0106
	Name: Ms Tammy CHAN	
	Post: Inbound Exchange Coordinator	
	Email: lcchan@cityu.edu.hk	
	Telephone: (852) 3442-6562	Fax: (852) 3442-0106
Website:	http://www.cityu.edu.hk/cse	

<i>General Information</i>		
Academic calendar	Semester A (1 st semester):	Semester B (2 nd semester):
Teaching	29 August – 26 November 2016	9 Jan – 22 Apr 2017
Examinations	5 - 17 Dec 2016 (Revision Period: 28 Nov – 3 Dec 2016)	2 – 16 May 2017 (Revision Period: 24 Apr – 29 Apr 2017)
Semester Break	19 Dec 2016 – 7 Jan 2017	17 May – 3 Jun 2017
Link to academic calendar	http://www6.cityu.edu.hk/arro/ac_calendar.asp	

<i>Exchange-related Information</i>		
Application deadline	Semester A:	Semester B:
	1 May for Semester A enrolment (September Entry)	15 October for Semester B enrolment (January Entry)

Website for exchange-related information	http://www6.cityu.edu.hk/cse/cms/content.aspx?id=cecstuxchinbound&lang=en http://www.cityu.edu.hk/gso
Online application for admission	<p>Account registration: https://banweb.cityu.edu.hk/pls/PROD/hwieuserreg_cityu.P_Main_Dept</p> <p>Application login: https://banweb.cityu.edu.hk/pls/PROD/hwieapplacs_cityu.P_Login</p>
Application check list	<p>The following supporting documents should be provided at the time of application:</p> <ul style="list-style-type: none"> • Academic transcript in English (online uploading) • TOEFL/IELTS/CET result if English is not the medium of instruction at your institution (online uploading) • Application for Student Residence of CityU (online application) • Application form for Visa (ID995A: http://www.immd.gov.hk/pdfforms/ID995A.pdf) • Request for Visa Sponsorship & Student's Agreement (https://www.cityu.edu.hk/gso/visaapplication/) • Declaration by Financial Sponsor (Sample: http://www.cityu.edu.hk/gso/doc/Financial_Sponsor_Declaration_Eng.pdf) • Photocopies of financial documents under the name of applicant
Minimum language requirement	TOEFL 79 (internet-based test), IELTS 6.5 or Chinese Mainland's College English Test Band 6, if English is not the medium of instruction at your institution.
Can students extend their exchange stint?	<p>Yes, but subject to approval of the home and host institutions.</p> <p>Application for re-admission should be raised before 1 May for Semester A enrolment and 15 October for Semester B enrolment to allow enough time to process the application and apply for extension of visa.</p>
Activities or services available to exchange students (e.g. student activity group, student club, sports facilities, wellness centre etc.)	<ul style="list-style-type: none"> • Exchange students may apply for associate membership and join the activities organised by the Students' Union at CityU • Student residence hall activities • Community service work organised by the University, e.g. City-Youth Empowerment Project • Access to campus facilities including library, sports complex and medical centre, etc. <p>Note: Fees will be charged for some of the activities and services.</p>

<i>Course-related Information (for exchange students)</i>	
Online course information	CSE related courses : http://www6.cityu.edu.hk/cse/cms/content.aspx?id=cecstuexchinboundstudyplan&lang=en All courses : https://banweb.cityu.edu.hk/pls/PROD/hwiecrselis_cityu.P_Main
Online course schedule/timetable	Once accepted, students can add courses by logging onto their student account via https://banweb.cityu.edu.hk/pls/PROD/hwieapplacs_cityu.P_Login .
Restricted programmes or courses (not open to exchange students)	Some courses with capacity limit do not accept exchange students. For pre-requisite required courses, students must have taken courses considered equivalent to the pre-requisite.
Medium of instruction and assessment	The medium of instruction and assessment at CityU is English unless specified otherwise.
Minimum and maximum number of credits to be taken for each semester	12-18 credit units per semester. Exchange students must take full-time credit-unit load, i.e. at least 12 credits per semester in order to meet the visa requirements set by the Hong Kong SAR Immigration.
Are students allowed to take cross-faculty modules?	Yes, subject to approval by the course-offering department. However, exchange students attached to College of Science and Engineering (CSE) are required to take a minimum of 9 credit units from courses offered by departments of CSE.
Level of courses	Exchange students are normally allowed to take courses at undergraduate level only (course level: B1-B4) unless approved otherwise.
Any special language courses for exchange students prior to the exchange programme stint?	No.

<i>Accommodation</i>	
Is on-campus accommodation available for exchange students?	Yes, exchange students may apply for accommodation at Student Residence. However, the provision of on-campus accommodation is not guaranteed due to limited spaces.
Online application for on-campus accommodation	Submit together with exchange application via https://banweb.cityu.edu.hk/pls/PROD/hwhaapplacs_cityu.P_Login
Is accommodation guaranteed?	No.
Is accommodation available over semester breaks?	No, accommodation at Student Residence is not available during term break between Semesters A and B. In summer term, students can apply for Summer Residence with additional charges.
Link to information on off-campus accommodation	http://www.cityu.edu.hk/sro/htm/e_off-campus1.htm
Website for information on accommodation	http://www.cityu.edu.hk/sro

Visa Requirements	
Are exchange students required to obtain a student visa?	Yes. Details and procedures can be found at http://www.immd.gov.hk and http://www.cityu.edu.hk/gso . Students are encouraged to apply for student visa to Hong Kong via CityU. CityU may act as local sponsor of exchange students who are accepted for admission and meet Hong Kong visa application requirements.
Are exchange students allowed to work?	No. Exchange students are not allowed to work, whether paid or unpaid.

Arrival / Orientation Programme		
Recommended arrival dates	Semester A (tentative dates): 22 Aug – 26 Aug 2016	Semester B (tentative dates): 2 Jan – 6 Jan 2017
Is airport pick-up service available?	Yes, scheduled shuttle bus service from Hong Kong International Airport to CityU Student Residence at Cornwall Street will normally be provided during the orientation week (Mon-Fri). Reservation is required.	
Orientation period	Semester A (tentative dates): It normally starts from the week before the semester commences.	Semester B (tentative dates): It normally starts from the week before the semester commences.
Cost of orientation programme (if any)	Most of the activities are free of charge, except for city excursions that will charge a modest activity fee.	

Insurance	
Are exchange students required to purchase insurance?	<p>Yes. It is mandatory for non-local students (including exchange students) to have insurance.</p> <p>Students must purchase insurance for themselves before they come to Hong Kong. The insurance should include, but not limited to, medical and travel insurance that will cover the entire period of their study in Hong Kong. If they are unable to do so or wish to have additional insurance coverage, they may enrol in the ‘Group Personal Accident Insurance & Medical Benefits Insurance Plan for Non-local Students’ contracted by CityU. For more information, please see http://www.cityu.edu.hk/gso.</p>

Estimated Expenses in Local Currency	
<i>(The estimated costs are for reference only. The hall charges are under annual review.)</i>	
University-administered	Charging rates for residence at Cornwall Street (per semester per person)

accommodation	<p>Double Occupancy: HK\$5,350 per semester per person</p> <p>Single Occupancy: HK\$10,700 per semester per person</p> <p>3-person Apartment Unit: HK\$7,150 per semester per person</p> <p>Notes:</p> <ol style="list-style-type: none"> 1. On-campus accommodation is not guaranteed. The above charging rates are subject to annual review and revision. 2. Upon announcement of residence application results, students will be required to pay the residence fee in full to confirm the reservation. 3. The residence does not provide meal plan.
Private accommodation	<p>Private accommodation is expensive and limited in Hong Kong. It may cost around HK\$15,000-HK\$18,000 for a two-room flat in some of the residential areas. If students choose to live off campus, they need to look up for private residence on their own and act fast. Please see http://www.cityu.edu.hk/sro/campus/offcampus.htm for information.</p>
Cost of Living	<p>Living costs will vary depending on individual lifestyle expectations. A basic student budget is estimated to be HKD4,500 (per month) including meals, transport, laundry, and education expenses for books and stationery.</p>

(Last updated on 24 August 2015)