

Required Text:

George Reynolds:

Ethics in Information Technology

Third Edition

Thomson Course Technology

There is a 4th edition. It is expensive. I am still using the 3rd edition.

Attendance: Attendance at Exams is mandatory.

Blackboard (BB)

I will be using Blackboard (a/k/a BB) as a grade book and as an assignment submission lockbox. I will know when you submitted an assignment. BB will tell me. BB will also deduct points for lateness. BB will do a rudimentary plagiarism check as well as a check against cheating. I will enter my grades using BB. You will be able to check your grades on BB.

Your exams will be given via BB. BB will make the exam immediately.

I will use the BB email system to inform you of schedule changes. Hence your email address must be correct. I will be sending a test email today.

Protocol:

When you email me, please make sure the subject line reads:

CISC 2820W your name – or – PHIL 3318W your name

Any email without this heading will be deleted unread.

This sounds heartless. I get more than 200 emails a day. Without this courtesy, I cannot manage. Last semester, I spent more than 3 hours tracking down emails that did not have the proper information in the subject line. I have been forced to do this.

Disclaimer

There is no way that I will be able to cover all the material in class. You will need to read the book. I have posted the book's Powerpoint presentations.

Class#	Date	Topic
1	Mon 08/27	Introduction – Harvard Justice – Appendix A
	Mon 09/03	College Closed – Labor Day
2	Mon 09/10	Appendix A – Chapter 1 – Chapter 2
	Mon 09/17	No Classes
3	Mon 09/24	Chapter 2 – Chapter 3
4	Mon 10/01	Class is Cancelled – Assignments will be placed on BB
	Mon 10/08	College Closed – Columbus Day
5	Wed 10/10	Monday Schedule – Chapter 3 – Chapter 4
6	Mon 10/15	Exam 1 – Appendix A – Chapters 1 2 3
7	Mon 10/22	Chapter 4 – Chapter 5
8	Mon 10/29	Chapter 5 – Chapter 6
9	Mon 11/05	Exam 2 – Chapters 4 5 6
	Fri 11/09	Last Day to Apply for a “W” grade
10	Mon 11/12	Chapter 7
11	Mon 11/19	Chapter 8
12	Mon 11/26	Chapter 9
13	Mon 12/03	Chapter 10
14	Mon 12/10	Summary – Odds and Ends
15	Mon 12/17	Final Exam – Not Cumulative – Chapters 7 8 9 10

Exams: **Closed Book. Open Notes.**

Blurb: **This is a writing course. Expect to write a lot.**

People write for many reasons. Therefore, I will try and make you write in many forms; outlines/notes, short essays, ‘how to’ documents, and longer essays.

The goals of ALL these exercises are: Short Clear Complete

Grading:

5% Outlines 55 points total (11 outlines 5 points each)

5% How To Guide due second exam 11/05

10% Long Paper due last class 12/10

25% Essays expect about 20 essays – each essay is 5 points

60% Exams each exam has 100 questions – each exam is 20%

Chapter Outlines / Notes:

Sometimes, people need to read a technical document. They want to remember it better. So, they take notes. Some people outline.

I do know that students buy textbooks but they do not read the textbook. So, in order to enforce some form of 'reading', you will hand in outlines or notes on each chapter – typed in WORD (see below). You will get between 1 and 5 points. **If you do a shoddy job on the outlines, you may get a 1 or a 2.**

You can use your outlines during the exam. The exam will be closed book. If you do these outlines/notes properly, you will have studied for the quiz. You are creating your own cheat sheet.

As you hand in your exam, you will hand in your outlines. Outlines will **NOT** be accepted after the exam.

If you write your outlines by hand, please make a photocopy and submit the copy.

I am NOT planning on returning the outlines.

Essays:

During class, I may show a video that discusses an idea. I may hand out an article from a newspaper that illustrates something we discussed in class.

Rather than asking you to write your essay in class by hand, you will be able to type out your essay at home and submit it via Blackboard (BB). I want to avoid last year's penmanship, spelling, and grammar issues.

How To Guide

Assuming you will work in IT, you will have to write DOCUMENTATION.

I am not talking about documenting your program. I am talking about USER DOCUMENTATION.

Assuming your user is dumber than a rock (my apologies to the Rock); you need to write a few pages telling the user EXACTLY what to do.

Long Paper

You are to write a 4 to 5 page paper on a recent cyber ethic issue that you found in the news. Examples are:

Why did Samsung have to pay Apple for Patent Infringement on a Tablet that did not violate any laws?

Why does RIM have to pay a Patent Troll for violating a patent that was never used?

Is staging a fake kidnapping and asking the cyber audience to ransom the captive illegal – especially if each person is only asked to donate \$1.99?

Are digital billboards on the outside of trucks dangerous and should they be outlawed?

During class, current topics will be introduced from popular mass media (ex: NY Times, Business Week, etc). If any of these topics interest you, you can use them.

Since we will be very ethical in class, I will be using a plagiarism checker. You can avoid issues by footnoting any sources that you quote verbatim. If you give credit to the original author, I will ignore that checker's error message(s).

The textbook introduces many issues. If you wish, you can present what is in the textbook and then expand on the topic. If you do so, most of your paper should be new information - not a rehash of the text. Focusing on recent developments not mentioned in the text is a good idea.

These papers usually have several sections.

First, you must clearly explain this new technology or ethical issue.

DO NOT ASSUME THAT THE READER KNOWS IT ALREADY.

If there are multiple viewpoints, you must clearly discuss them in a clear manner.

In addition, you must present your own point of view and provide arguments for your point of view.

You can research these matters using search engines on the net.

Print out references. If you quote any articles, provide footnotes referencing the webpage.

You lose points if you don't footnote. No references, you lose points.

VERY BIG HINT: Use Spell and Grammar Check.

How to Submit Papers:

Type them in WORD. All assignments must be spell checked and grammar checked.

Using the Word header/footer feature, type your name and the assignment into the header and the page number/page count in the footer.

Example:

Header would say "Derek Jeter Appendix A Outline" or "Jennifer Anniston Chapter 3 Outline"

Footer would say "page 2 of 4"

Staple the pages together.

Log into Blackboard.

Click on Assignment.

Click on the Assignment you want to submit,

Attach your Word document.

Press Submit.

I will open your submission and use spell and grammar check. I will read the document for clarity. I will also use Blackboard's plagiarism tool to detect various forms of plagiarism.