

Transcript Requests

Make copies of this form if necessary. Note: Brooklyn College graduates do not need to fill out these forms: the Office of Admissions will obtain a transcript directly from the Office of the Registrar.

Office of Admissions

Transcript Request

Brooklyn College/CUNY

To the applicant: You are responsible for submitting this form and an envelope to each school previously attended. Please be sure to comply with the policy of each school regarding transcript release regulations and fees.

Name _____
First M.I. Last (Family name) Prior name(s) on transcript

Address _____
Street City State Zip code

Semester and year of expected enrollment: Fall _____ Spring _____ Year _____ Program code

School previously attended _____ Dates _____ Degree _____ Date conferred _____

Social Security number _____

I hereby request that my transcript be mailed in the self-addressed envelope that I have provided with this form.

Signature _____ Date _____

To the **registrar:** The above named person is making application to a graduate program of Brooklyn College. Please provide the information requested below and mail this form and the transcript to the student in the envelope provided.

- | | | |
|--|-------------------------|---|
| 1. Applicant is currently enrolled _____ | 2. Cumulative GPA _____ | Note: If GPA is not calculated on a 4.0 scale, please attach an explanation. |
| Degree and date conferred _____ | Class Rank _____ | |
| Other _____ | GPA in Major _____ | |

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