



Office of Undergraduate Admissions-Residency Unit

2900 Bedford Avenue • Brooklyn, NY 11210
TEL 718- 951-5729 • FAX 718- 951-5257
residency@brooklyn.cuny.edu
www.brooklyn.cuny.edu

APPEAL PROCESS

Please Note: Students have the right to appeal a non-New York City/State residency determination.

Students who wish to appeal must notify the Residency Office within 10 business days of being notified that they were denied the in-state tuition rate. A written statement should be given to the Residency Office which indicates why they disagree with the decision. The office will submit the student's residency form along with their supporting documents and the determination made by the office. Documents will be submitted to the University's Office of the Vice Chancellor for Legal Affairs and General Counsel, which will make a final determination regarding the student's residency status.