

NON RESIDENTS OF NYS AND OUT-OF-STATUS (UNDOCUMENTED) STUDENTS ESTABLISHING RESIDENCY FOR IN-STATE TUITION

- ❖ Pursuant to Section 6206 (7) (a) of the New York State Education Law, students who are not residents of the State of New York or are out-of-status (undocumented) qualify for the in-state tuition if ONE of the following conditions are met:
 - 1) The student has attended an approved New York high school for two or more years, graduated, and applied to attend CUNY within five years of receiving their New York State diploma.
 - 2) The student has attended an approved New York State Program for General Equivalency Diploma (GED) exam preparation, received the GED issued within New York State, and applied to attend CUNY within five years of receiving their New York State GED diploma.
 - 3) Students who were enrolled in CUNY in the Fall 2001 semester and were authorized by CUNY to pay tuition at the resident rate. Thus, a student who attended CUNY in the Fall 2001 semester and paid the resident rate does not have to satisfy either of the conditions above.
- ❖ To be eligible for in-state tuition in addition to meeting the above requirements, out of status (undocumented) students must file a notarized affidavit stating that they have filed an application to legalize their immigration status or will file such an application as soon as they are eligible to do so.
- ❖ Students whose NYS residency has not been determined by the time their tuition bill is due (see due date on your bill), will be required to pay the out-of-state tuition. If the Residency Office later determines that they qualify for the in-state tuition rate, the Office of the Bursar will issue a tuition refund for the difference paid.
- ❖ No residency documents will be accepted after the end of the semester for which they are applying for a determination.
- ❖ **Students must submit a copy of their H.S transcript and H.S diploma or GED diploma, along with a notarized affidavit form (if they are out of status/undocumented). Documents can be submit in one of the following ways:**
 - **Mail to Brooklyn College, Office of Undergraduate Admissions, 2900 Bedford Avenue, Brooklyn, NY 11210**
 - **Bring to Office of Undergraduate Admissions located in 222 West Quad Center**
***Office Hours: Monday, Thursday, Friday 9:00am-5:00pm and**
Tuesday and Wednesday 10:00am-7:00pm
**Subject to change. Please call before visiting the office.*