

## **TRANSFER AGREEMENT**

**Between**

**BROOKLYN COLLEGE**

**and**

**GUTTMAN COMMUNITY COLLEGE**

### **SENDING AND RECEIVING INSTITUTIONS**

Sending Institution: Stella and Charles Guttman Community College  
Program: Liberal Arts and Sciences – Science Concentration  
Degree: Associate of Arts  
Receiving Institution: Brooklyn College  
Program: Biology  
Degree: Bachelor of Science

### **General Stipulations**

1. Guttman Community College students who graduate with an Associate in Arts degree in Liberal Arts and Sciences – Science Concentration and who have achieved a cumulative GPA of 3.0, will be eligible for 60 credits in transfer into the Bachelor of Science program, with a major in Biology, and will have a corresponding number of course credits waived (Appendix A) at Brooklyn College. Credits will be evaluated for use in major, minor, liberal arts core, degree core, co- and pre-requisites, and electives as applicable. Students must satisfy all remaining degree requirements, including prerequisites at Brooklyn College. Students who change the program and School to which they originally transfer will be required to have all previous course work taken at Guttman Community College re-evaluated for eligibility of credit in transfer and for status of waiver of Brooklyn liberal arts core.
2. Courses evaluated, and accepted, in transfer to Brooklyn College will receive full credit as awarded by Guttman Community College, regardless of a difference in course credit value at Brooklyn College.
3. Each transferring student is required to schedule an appointment for registration through the SMART system. At this appointment they meet with an advisor from the Center for Academic Advisement and Student Success (CAASS), who will clarify and chart initial progress toward degree completion. For outstanding transfer credit evaluations, students must meet with the designated transfer credit evaluator in each department. Subsequent to this first advisement meeting, each transfer student will be directed to the chairperson/undergraduate advisor of the department of the chosen major at which time the student will be advised and provided with a program plan for graduation. The program plan will illustrate how to complete the degree chosen, with every effort made to ensure timely degree completion – usually two years of full-time study or its part-time equivalent.

4. All students transferring to Brooklyn College are accountable for academic policy and procedure related to admission to the College, declaration of major/minor, and degree completion, as specified in the Brooklyn College Undergraduate Catalog at the time of entry and at the time of official declaration of major as appropriate. Students must satisfy all degree requirements at Brooklyn College.

### **Specific Stipulations**

1. Transfer students seeking degrees in the specific programs covered by this agreement will need to meet the requirements outlined in this document.
2. Both Guttman Community College and Brooklyn College agree to keep each other informed of program changes in a timely way.

### **Articulation Agreement Follow-Up Procedures**

1. **Procedures for reviewing, updating, modifying or terminating agreement:**

Guttman Community College faculty and Brooklyn College faculty will review and analyze the strength of the curriculum and the success of students on an annual basis as part of their annual assessment activities. Modifications will be made as required.

When either of the programs undergo changes, this articulation agreement will be reviewed and revised as necessary by one or two faculty members from the relevant department of each institution.

2. Sending and receiving college procedures for publicizing agreement, e.g., college catalogs, transfer adviser, websites, etc.:

Guttman Community College and Brooklyn College will collaborate in publicizing this agreement on their websites and in their catalogs. They will share brochures and other marketing materials including web-based promotions. Transfer advisors will be made aware of this agreement and will have available all necessary materials to publicize the agreement to the students with whom they work.

### **Transfer Awards Section**

Transfer Students are eligible for scholarships from Brooklyn College. These scholarships are competitive and merit-based.

[http://www.brooklyn.cuny.edu/web/about/offices/financial/scholarships.php?utm\\_source=Brochure&utm\\_medium=Scholarships&utm\\_campaign=PrincipalsBrochure](http://www.brooklyn.cuny.edu/web/about/offices/financial/scholarships.php?utm_source=Brochure&utm_medium=Scholarships&utm_campaign=PrincipalsBrochure)

**Appendix A: Courses Transferred**

Guttman Community College – A.A. in Liberal Arts and Sciences – Science Concentration to Brooklyn College B.S. in Biology

A.A Liberal Arts & Sciences – Science Concentration (GCC) – 60 credits		B.S. Biology (Brooklyn College) – <u>56-60.5</u> credits	
<b>COMMON CORE REQUIREMENTS (30crs)</b>	<b>CRS</b>		<b>CRS</b>
BIOL 211: General Biology I	4	BIOL 1001	4.5
CHEM 211: General Chemistry I	4	CHEM 1100	5
ENGL 103: Composition I	3	ENGL 1010	3
ENGL 203: Composition II	3	ENGL 1012	3
LASC 101: City Seminar I	3	FCWG 1000	3
LASC 102: City Seminar II	3	SOCY 2500	3
LASC 200: The Arts in New York City	3	FCCE 1000	3
MATH 103: Statistics	3	BUSN 3400	3
SOSC 111: Ethnographies of Work I	3	FCIS 1000	3
SOSC 113: Ethnographies of Work II	3	FCIS 1000	3
<b>LIBERAL ARTS &amp; SCIENCES – SCIENCE CONCENTRATION REQUIREMENTS</b>			
BIOL 221: General Biology II	4	BIOL 1002	4.5
CHEM 221: General Chemistry II	4	CHEM 2100	5
BIOL 251: Genetics	4	X	
BIOL 231 Microbiology	4	BIOL 3003 AND BIOL 3004	5
Math 120 College Algebra and Trigonometry	3	MATH 1021 (2 credits) & MATH 1026 (1 credit)	3
MATH 201 Pre-Calculus	3	MATH 1011	3
LASC 254: Capstone Seminar in the Liberal Arts & Sciences	3	ENGL 1000E	3
<b>OTHER COURSES:</b>			
INFT 102: Hardware & Software	3	CISC 1000	3
<b>TOTAL CREDITS</b>	<b>60</b>	<b>TOTAL CREDITS</b>	<b>60</b>
<b>Depending on proficiency in mathematics, students will take either path A or B.</b>			
<b>Path A:</b> if student has not completed College Algebra (or equiv.) prior to entering GCC: MATH 120: College Algebra & Trig MATH 201: Precalculus	3 3	MATH 1021 (2 cr.) & MATH 1026 (1 cr.) MATH1011	3 3
<b>OR</b>			
<b>Path B:</b> If student has proficiency in College Algebra (or equiv.) upon entering the College: MATH 201: Precalculus MATH 210: Calculus	3 4	MATH 1011 MATH 1201	3 3
<b>TOTAL CREDITS</b>	<b>60</b>	<b>TOTAL CREDITS</b>	<b>60</b>

**Appendix B: Courses remaining to be completed at Brooklyn College**

*Guttman Community College – A.A in Liberal Arts and Sciences – Science Concentration to Brooklyn College B.S. Biology*

*All B.S. degrees require a minimum of 56-60.5 credits*

COLLEGE CORE	BIOLOGY MAJOR
	BIOL 3011 3CR
	BIOL 3006 OR 3007W 3CR
	12 CREDITS IN ELECTIVES

Signatures

Guttman Community College:

Scott Evenbeck 1-22-19  
Dr. Scott E. Evenbeck                      Date  
President

Howard M. Wach 1/23/19  
Dr. Howard M. Wach                      Date  
Vice President for Academic Affairs and Provost

Brooklyn College:

Anne Lopes 2.8.19  
Dr. Anne Lopes                      Date  
Provost and Senior Vice President of  
Academic Affairs

Jennifer Basil                      Date  
Dr. Jennifer Basil  
Chair, Biology Department