Attachment B

##### BROOKLYN COLLEGE/CUNY

**Academic Program Review**

**Response to External Reviewers Report**

**[Insert Department Name]**

**[Date Submitted]**

This report should list the recommendations from the reviewers and the department’s response to those recommendations. The department should work with its respective Dean’s office to indicate what actions will take place as a result of the review. Grids are provided to guide this report. Please submit this report to the Associate Provost for Institutional Planning and Assessment within one month after the External Reviewers’ Report is received.

**Response to the External Reviewers’ Recommendations**

In this section, please copy the recommendations that the external reviewers provided in their report. Then, provide a departmental response to the recommendation. This is an opportunity to correct faculty errors, to agree or disagree with the recommendation, and to provide some context as to why.

|  |  |
| --- | --- |
| **Recommendations from External Reviewers** (copied from the external review report) | Program Response |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Planned Program Actions(s)**

Please describe the actions that will be taken as a result of the review, and how they align with the external evaluator’s recommendations. Note when the action will be completed and who is responsible for seeing that it is completed; and finally, list any resources that will be used to complete the action. The table below is provided as a suggested format.

|  |  |  |
| --- | --- | --- |
| **Action** | **Timing & Responsible Person/Group** | **Resources** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Summary**

Here, please provide a 2-3 paragraph summary/reflection on the entire program review process.

For example: Were there discoveries made during the program review about the department that are worth noting now? Did the external reviewers’ findings point to aspects of the department that were not originally put in the self-study? Besides the listed actions, are there other aspects of the department that will change as a result of the study? Did the external reviewers confirm the activities that are well done in the department in ways that were expected?

Adapted from: University of Illinois at Urbana-Champaign