

**Academic Assessment Calendar 2019-2020**

<b>Assessment Activities, Meetings, and Deliverables</b>	<b>Due Date</b>
Program Assessment Reports due to School Deans	<b>September 25<sup>th</sup>, 2019</b>
<b>Notification Meetings for Departments regarding Course Participation in Pathways <u>Spring 2020</u> Data Collection</b>	<b>October 22<sup>nd</sup> – November 20<sup>th</sup>, 2019</b>
<b>SOE SLO Evaluation Session</b>	<b>October 25<sup>th</sup>, 2019</b>
<b>HSS SLO Evaluation Session</b>	<b>November 21<sup>st</sup>, 2019</b>
<ul style="list-style-type: none"> <li>Confirmation of Pathways Course section participation are sent to the General Educations Coordinator</li> <li>Selection of Optional SLOs (OSLOs) are sent to the General Education Coordinator via email</li> </ul>	<b>December 20<sup>th</sup>, 2019</b>
School Deans send Program Assessment Report feedback to Department Chairs & Assessment Coordinators	<b>December 27<sup>th</sup>, 2019</b>
<b>VMPA SLO Evaluation Session</b>	<b>January 31<sup>st</sup>, 2020</b>
<b>Scientific World Pathways Orientation Meetings for Assessment Coordinators and Course Coordinators</b>	<b>February 3<sup>rd</sup>, 2020</b> <b>February 6<sup>th</sup>, 2020</b>
<b>Notification Meetings for Departments regarding Course Participation in Pathways <u>Fall 2020</u> Data Collection</b>	<b>February – March, 2020</b> Dates and Locations TBA
Assessment coordinators submit General Education assessment materials (assignments/assessment tools/validity documents <sup>1</sup> ) to the General Education Coordinator for archival for MSCHE	<b>March 13<sup>th</sup>, 2020</b>
<b>NBS SLO Evaluation Session</b>	<b>March 20<sup>th</sup>, 2020</b> <i>10 am – 12 pm, 411 Gottlieb</i>
Updated/revised Program Assessment Reports are submitted to School Deans and Faculty Assessment Co-Chair	<b>March 27<sup>th</sup>, 2020</b>
<ul style="list-style-type: none"> <li>Affirmation or Revision of Program-level Student Learning Outcomes Due to Dean</li> <li>Completed Detailed Program Assessment Planning Document Due to Dean</li> </ul>	<b>April 24<sup>th</sup>, 2020<sup>2</sup></b>
Deans notify department chairs of final acceptance <sup>3</sup> of: <ul style="list-style-type: none"> <li>Assessment reports</li> <li>Detailed assessment planning documentation</li> </ul>	<b>May 15<sup>th</sup>, 2020<sup>2</sup></b>
Selected Optional SLOs and course sections for <u>Fall 2020</u> Pathways Assessment: <ul style="list-style-type: none"> <li>Are sent by department chairs to the General Education Coordinator</li> <li>Department chairs notify instructors teaching the sections of their participation</li> </ul>	<b>May 21<sup>st</sup>, 2020</b>
Pathways Data Due from Faculty to Department Chairs/Assessment Coordinators	<b>May 28<sup>th</sup>, 2020</b>
Spring 2020 Pathways results analysis due from Department Chairs/Assessment Coordinators to General Education Assessment Coordinator <sup>4</sup>	<b>October 2<sup>nd</sup>, 2020</b>

<sup>1</sup>Validity document submission is at the discretion of the department with the exception of test blueprints for exams/quizzes that are being used for assessment of student learning outcomes.

<sup>2</sup>Submission dates are at the discretion of the school Deans. All documentation must be submitted and accepted by the school Dean before the end of the Spring 2020 semester.

<sup>3</sup> If any revisions to the Program Assessment Reports or Detailed Planning Documents are needed, they must be submitted to the appropriate Dean's office no later than May 28<sup>th</sup>, 2020. Finalized Program Assessment Reports will then be sent from the Deans' offices to Provost Lopes for final approval and archival for MSCHE.

<sup>4</sup> Faculty are encouraged to contact the General Education Coordinator for guidance in analyzing their Pathways data.