

Experiential Curriculum

For Entering Undergraduate Students

Division of Student Affairs

The Division of Student Affairs helps to guide students to enhanced personal and academic success. This curriculum provides you with important steps you should take each year. Keep it with you and check off your progress as you go along.

To find out more about how to tailor this co-curricular checklist to your needs,
e-mail: studentaffairs@brooklyn.cuny.edu



Year 1

- At orientation obtain a list of campus co-curricular resources, wellness information and make one new contact.
- Visit the Health Programs Office (0710 J) and the Athletics Office (426 WQB) to engage in a health and wellness and/or sports program or activity.
- Register with the college's SERVA volunteer registry at the Peer Education Service Office (524 BCSC) to ensure recognition and documentation of your volunteer campus and community service.
- Experiencing difficulties and not sure what to do?
Contact the Office of Student Assistance and Referral (studentsar@brooklyn.cuny.edu).
- Begin a personal statement.
- Log-in to the student BC WebCentral Portal to familiarize yourself with campus resources including the Bulletin and the Student Handbook.
- Register with the Magner Center for Career Development and Internships.
- Obtain information on voter registration at the Information Booth (1139a B).

Year 2

- Attend a library seminar teaching technology for research and visit the academic department(s) of interest.
- Participate in a Civic Engagement activity through "CLASE" or an event (e.g., Town Hall Meeting, Civic Learning and Student Engagement, Civic Breakfast, etc.).
- Explore opportunities for participation in a cultural awareness workshop at the Student Activities Central Office (302 BCSC).
- Review your four year plan.
- Join a service or cultural club (participate actively in no more than two) in the Student Center or WEB.
- Explore study abroad programs (email studyabroad@brooklyn.cuny.edu for more information).
- Connect with your academic club and department.



Year 3

- Identify and approach faculty members who may eventually provide a letter of recommendation or help you network in your field.
- Attend a leadership development seminar through the C.E.O. office, room 2110 Boylan.
- Assume a leadership position in student governance or a student club.
- Complete requirements for Student Affairs Honors through SERVA (for 100 or more hours of documented volunteer service).



Year 4

- Complete a personal statement and prepare a personal portfolio reflecting leadership, community and co-curricular activities to complement your academic transcript.
- Prepare for participation in commencement activities and visit the Student Affairs Commencement Website (www.brooklyn.cuny.edu/pub/commencement.htm).
- Attend the Job Fair and enroll in Senior Recruitment at the Magner Center (1303 J).

