Brooklyn College
Bed Bug Response Protocol

Bugs observed on campus

YES

NO

Report to Campus Facilities x5885

Facilities & EHS

Identify bug as a bed bug?

NO

YES

Campus Community:
• Become informed about how to prevent and get rid of bed bugs safely. See CUNY resources: http://www.cuny.edu/about/administration/offices/ehsrm/RiskManagement/Bedbug.html
• Be attentive to signs of bed bugs
• Know reporting procedures

Perform visual inspection of area.
Live bugs, cast skins, eggs, or dried blood spots present?

NO

YES

• Notify affected Department Heads, Student Affairs, and Communications
• Educate students, staff and faculty about bed bugs

Space affected has upholstered furniture, carpeting, or is cluttered?

NO

YES

• Initiate ADVANCED TREATMENT for bed bugs, including:
  • Detailed inspection of furniture and other décor
  • Clean using standard custodial products, vacuum using HEPA vacuum, clutter is reduced, cracks and crevices closed
  • During non-occupied hours, apply botanical-based, minimum-risk pesticides to cracks and crevices and affected furniture
  • Area reopened after pesticide has dried
  • REPEAT TREATMENT after 10-14 days
  • For recurring sightings, Facilities may consider treatment options such as application of other EPA-approved insecticides

• NO TREATMENT for bed bugs
• If another insect infestation found, staff treat according to campus pest management protocols

• Initiate BASIC TREATMENT for bed bugs, including
  • Clean using standard custodial products
  • Vacuum using HEPA vacuum
  • Use glue trap to monitor for set time period

• Initiate BASIC TREATMENT as above, AND
  • During non-occupied hours, licensed applicator applies botanical-based, minimum-risk pesticides to cracks and crevices

Office of Environmental Health and Safety

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