

The Brooklyn College Carroll and Milton Petrie Student Emergency Grant Fund

The Carroll and Milton Petrie Student Emergency Grant Fund was created to provide eligible students facing short-term, non-reoccurring financial emergencies with a one-time grant to alleviate the situation. To insure that the greatest number of students in need get assistance, recipients will receive only one grant during their tenure at Brooklyn College.

The program seeks to assist students so that they can continue and complete their education at the College. Precedence will be given to first-time degree-seeking students. The maximum award is \$1,500 and all grant requests will require documentation. You will meet with the emergency resource assistant to discuss the appropriate documentation for your situation.

Eligibility Requirements for the Petrie Emergency Grant:

Students who can demonstrate need and are facing a current unexpected emergency may apply for this grant. The applicant must:

- have a record of good conduct,
- have paid tuition to Brooklyn College,
- be matriculated (pursuing a degree) with a GPA minimum of 2.0 for undergraduates or 3.0 for graduate students and
- registered for classes in the current semester

Petrie Grant Award Guidelines:

Examples of emergencies to be considered include, but are not limited to:

- Travel home for serious illness or death in the immediate family (e.g., parents and siblings),
- Homelessness due to loss of housing,
- Imminent documented eviction,
- Documented theft of books, and other essential academic belongings,
- Required uninsured medical treatment and/or follow-up,
- An unanticipated loss resulting in a lack of funds to get to and from school,
- Sudden loss of childcare to cover academic schedule,
- Prescription eyeglasses or essential dental work.

Note: Petrie grants will not be given for tuition cost, college debts or legal representation.

The application is available for pick up from Student Affairs, 2113 Boylan Hall, and online, <http://bit.ly/bcpetrie>. Return the completed application via e-mail to studentaffairs@brooklyn.cuny.edu.

2. Please provide a **breakdown** of the amount requested (e.g., medical bills, housing, etc.). There should be a line item for each amount requested and documentation of the cost for each item must be included (*for example, request for eye glasses must include an invoice from the eye doctor, request for rent must include proof of rent amount*).

3. What efforts have you made to find financing from other sources (e.g., scholarships, work, family, financial aid, etc.)?

4. If this is not the first time you have requested emergency funding from Brooklyn College, please indicate when and what other funds you have requested and received?

5. What is your plan moving forward to improve your financial situation?

Brooklyn College

Carroll and Milton Petrie Student Emergency Grant Program

The Brooklyn College Foundation, the recipient of this grant fund from The Carroll and Milton Petrie Foundation, co-sponsors this program with the Division of Student Affairs.

Applicant Agreement

- I am aware that the Petrie Emergency Grant is designed to assist a broad range of individuals for short-term, non-reoccurring situations. As such, successful recipients will receive only one Carroll and Milton Petrie award.
- If I am a Petrie grant recipient, I agree to receive follow-up contact from the program staff and to assist in the documentation of how the grant alleviated the presenting situation and, therefore, allowed me to continue my education at Brooklyn College. This assistance will include my writing of a summary statement that may be submitted to the funding agency (with identifying information removed) for future program funding.
- I understand that the falsification or distortion of information provided in my application or in follow-up contacts will render the current application null and void and could preclude the receipt of Petrie emergency grant funds in the future. Furthermore, such action may subject me to disciplinary action by the College and/or possible criminal prosecution.

I have read and understood the above agreement. I agree to the terms and conditions stated therein and I warrant that any and all representations made by me are true to the best of my knowledge.

Applicant's Signature

Date

Applicant's Name (please print)

EMPL ID