

FDNY C-14 Certificate of Fitness for Supervision of Non-Production Chemical Laboratories

EHS-Assisted C-14 Program for Non-Brooklyn College Employees

An applicant holding a Bachelor's, Master's or Ph.D. degree (or an M.D. or Clinical Laboratory Director license) can obtain a C-14 without taking the FDNY examination. Below are the necessary steps. The prerequisite to applying is attending a Laboratory Safety Training session provided by the Office of Environmental Health and Safety (EHS). If your Brooklyn College ID has "**Faculty**" or "**Staff**" printed on the bottom, proceed to step 1.

- 1) Your diploma or transcript must be in English language, degree issued from outside the USA or is not in English shall be evaluated by an independent evaluation service accepted by the NYC Fire Department. For the list of agencies [click here](#).
- 2) [Complete the A-20 Form and print \(pdf\)](#)
- 3) [Fill and print out the Employee Affirmation form \(pdf\)](#)
- 4) [Fill out C- 14 Applicant and Laboratory Information Form \(pdf\)](#)
- 5) Submit a copy of your Brooklyn College ID.
- 6) Have a Principal investigator write [a letter of recommendation \(pdf\)](#)
- 6a) For applicants with a Bachelor of Science degree and 2 years of post-baccalaureate experience, [complete and notarize experience letter \(pdf\)](#). The letter should be printed on an official letterhead paper of the department where you are working.
- 7) Submit a 2 x 2 color headshot photo (passport photograph is acceptable, but not necessary).
- 8) Take the C-14 quiz. Visit EHS Room 252NE to obtain and complete the quiz. Please review the [study material booklet \(pdf\)](#)
- 9) Scan all the documents and send them to EHS@brooklyn.cuny.edu as attachments to start processing your documents.
- 10) EHS will send you a copy of the FDNY confirmation of receipt email, documenting that FDNY has received the application. Post this notice in your lab.

Note: FDNY's turnaround may take several months. **NOTE:** Although FDNY has informally stated that EHS-Assisted C-14 program applicants may use the receipt email as a temporary C-14, Inspectors have the supervision.

Question? Contact us at EHS@Brooklyn.cuny.edu so that we can help you.