
REQUEST FOR DUPLICATE DIPLOMA

I wish to order a duplicate diploma because (check one):

- My diploma was lost.
- My diploma was stolen.
- My diploma was destroyed/I never picked up my diploma.
- I have changed my official name in CUNYfirst and it is not reflected on my diploma.

Last Name (as it appears on record when you graduated)

Street Address

First Name

City/State/Zip Code

Middle Name/Initial

_____/_____/_____
Telephone # EMPLID or Last 4 digits of SS# Date of Birth

Email Address

Type of Degree (Ex: BA, BS, MA, MS, etc.)

Date of Degree (MM/YYYY)

Student Signature: _____

Notary Signature: _____

The fee for a duplicate diploma is \$30.00 payable to Brooklyn College by money order as we do not accept personal checks. You will be notified when the diploma is available.

Please be sure to enclose money order for \$30 with this form.