



Federal Work-Study (FWS) Appeal Request

Name: _____ EMPLID: _____

You must be able to answer yes to all statements below to submit an appeal request for consideration of funding.

I acknowledge I have read and understand the basic eligibility requirements for Federal Work-Study.

- ☐ 1. Filed the current year FAFSA and completed all items on your CUNYfirst "To Do List"
- ☐ 2. Registered for and maintain a minimum enrollment of 6 credits in my division of matriculation
- ☐ 3. Meet Satisfactory Academic Progress (SAP) guidelines
- ☐ 4. Not in default of a student loan or not owe repayment of any financial aid funds
- ☐ 5. Have no outstanding bill for the current semester and for prior terms

I do not have a Federal Work-Study (FWS) award listed on my CUNYfirst account for Fall 2019. I am currently enrolled for at least 6 (six) credits in my division of matriculation and meet federal guidelines for [Satisfactory Academic Progress \(SAP\)](#).

I, First Name _____ Last Name _____ would like my financial aid profile reviewed to determine if I can qualify for a Federal Work-Study award for Fall 2019.

I participated in the FWS Program for the prior academic year. Circle one Yes No
If yes, do you want to return to the same job site? Circle one Yes No

Direct Deposit to your bank account eliminates the chance that your check will get lost, misdirected, or delayed
For instructions and to sign up: <http://www2.cuny.edu/financial-aid/tuition-and-college-costs/refunds/direct-deposit/>

Contact Information:

Cellular Number _____ Home Telephone Number _____
Email Address listed on CUNY Portal _____
Preferred E-mail Address listed on CUNYfirst _____

***By submitting the FWS Appeal Request form, your name will be placed on a waitlist for consideration. Submitting an appeal request for FWS funds does not guarantee you will receive an award. An email will be sent to you should funds become available and a decision has been made concerning your eligibility.**

Signature _____

Requests must be submitted by email to: Heidi.Ng@brooklyn.cuny.edu

Office Use:

Review: Direct Deposit _____ Division of Matriculation _____ Credits _____ SAP _____
Information at the time of submission:

Cost of Ed. _____ - EFC _____ = Need _____ - Current Aid _____ = Unmet Need _____

Information at the time appeal is considered:

Cost of Ed. _____ - EFC _____ = Need _____ - Current Aid _____ = Unmet Need _____

Decision/Comments _____

FWS Appeal Award Approved _____ CUNYfirst Updated _____