

CUNY PROFESSIONAL DEVELOPMENT PROGRAM

MANAGERIAL COMPETENCIES CERTIFICATE (MCC)



PDLM's skills enhancement certificate for CUNY managers is designed to provide innovative managerial competencies and strategies. To qualify for a managerial competency certificate, participants must complete three core courses and two elective courses within a two-year period. Elective courses may be chosen from the list of leadership development and communications courses indicated below.

CORE COURSES FOR THE MANAGERIAL COMPETENCIES CERTIFICATE (MCC)

Managers must complete three core courses.

*New Course: Substitute for "The Manager in the Middle: Effective Power Relationships Up & Down" (C9210)

Foundations of Management (C1006)

Managerial Power Tools: Motivating, Delegating, Teambuilding (C9286)

***Communicating Up, Down, & Across the Organization (C8055)**

ELECTIVE COURSES FOR THE MANAGERIAL COMPETENCIES CERTIFICATE

Managers must complete 1 Leadership course and 1 Communications course.

*New Courses: Substitutes for "Inspired Leadership: Creating a Motivational Environment" (C9248), "Resolving Conflict: A Leadership Approach" (C5151), "Understanding and Managing Organizational Change" (C9172), and "Tactical Communication for Gaining Cooperation" (C5400)

Leadership Courses

***Essential Skills for Leaders (C8062)**

***Six Steps to Effective Problem Solving (C7779)**

***Manage Change or Change Will Manage You (C807XA)**

Communications Courses

Strengthening Workplace Communication (C7724)

***Behavioral Interviewing (C8050)**

Come Learn With Us!
Visit www.cuny.edu/pdlm for course descriptions and dates.