## Develop yourself.

Expand your knowledge.

It's time to invest in YOU!

**CUNY Professional Development Program** 

## **New Programs for All Staff!!!**



## Six Steps for Effective Problem Solving (C7779) Friday, February 28, 2020

Is there an issue/challenge/situation you would like to improve? This workshop will show you how to apply a proven six step method to break down complex problems and gain clarity about developing possible solutions. It will also assist participants to

explore innovative approaches that will help increase the number of options that can be generated and create an implementation plan and review process. *Target Audience: Staff at all levels* 

## Improving Your Effectiveness in a Multicultural Workplace (C8067) Tuesday, March 3, 2020

We live and work in a multicultural environment. But sometimes, cultural differences can be used to dismiss or to judge others, instead of enhancing different perspectives that diverse cultures bring to problem solving. How effectively does your team value and incorporate the contributions of people from diverse cultural backgrounds? In this session, you will learn how to utilize your own cultural background, and the range of cultural backgrounds of those you work with, in order to improve the way you interpret, evaluate and motivate the actions and performance of others. *Target Audience: Staff at all levels* 



**REGISTRATION:** Go to **www.cuny.edu/pdlm** and click on **Register for Professional Development** to complete the **PDLM E-Application**. Be sure to click on **SUBMIT** <u>after</u> you print your application for your supervisor's signature. **Applications must be received in the PDLM Office at least 10 days before a course starts**. Dates are subject to change.