

# Human Resource Services Fall 2019 Event & Course Offerings

## Benefits Series

### Benefits & Wellness Fair

Annual HRS Benefits and Wellness fair.

**Dates/Times:**  
**Wednesday, September 25<sup>th</sup>**  
(11:00am- 2:00pm)

**Location:**  
Student Center, Bedford Lounge,  
2<sup>nd</sup> floor

**Course Code:** HRS2019-31

### Open Enrollment: Catastrophic Sick Leave Bank Program

Open enrollment for leave donations is in October of each program year. For more information visit:

<http://www.brooklyn.cuny.edu/web/about/offices/hr/time-and-leave/catastrophic-sick-leave.php>

### TIAA Campus Visits

A representative from TIAA will be on campus to meet with you.

**Dates/Times:**  
**Wednesday, October 9<sup>th</sup>**  
**Monday, November 11<sup>th</sup>**  
**Tuesday, November 12<sup>th</sup>**  
**Monday, December 2<sup>nd</sup>**  
**Tuesday, December 3<sup>rd</sup>**  
(9:00am-5:00pm)

**Location:**  
Library Room 283

RSVP is required. Please register online at [www.TIAA.org/schedulenow](http://www.TIAA.org/schedulenow)

## **October is Domestic Violence Awareness Month**

### Safe Horizon Informational Table

Safe Horizon is the nation's leading victim assistance organization. Their mission is to provide support, prevent violence, and promote justice for victims of crime and abuse, their families and communities.

**Dates/Times:**  
**Wednesday, October 9<sup>th</sup>**  
**Thursday, October 10<sup>th</sup>**  
(12:00pm-2:00pm)

**Location:**  
**Student Center, Bedford  
Lounge, 2<sup>nd</sup> floor**

## HRS Refreshers

### FMLA Refresher

An overview of FMLA, how to apply, eligibility and rules.

**Dates/Times:**  
**Wednesday, November 6<sup>th</sup>**  
(10:00am- 11:30pm)

**Location:** HRS Conference Room

**Course Code:** HRS2019-32

### Performance Evaluation Refresher for Managers of

#### HEO Staff

Here we will refresh topics such as How to deliver clear and constructive feedback, how to write clear and measurable goals and how to approach difficult conversations. We will then open up the floor to managers for discussion. **For Managers and Supervisors.**

**Dates/Times:**  
**Wednesday, November 6<sup>th</sup>**  
(10:00am- 11:30pm)

**Location:** HRS Conference Room

**Course Code:** HRS2019-33

### Worker's Compensation Informational Session

**Dates/Times:**  
**Friday, October 4**  
(10:00am-11:30am)  
**Course Code:** HRS2019-30

**Location:**  
Woody Tanger Auditorium

To Register for workshops [Click Here](#) . A BCWebCentral ID is required to register for courses. Non-Tax Levy and Research Foundation employees, email [hrstraining@brooklyn.cuny.edu](mailto:hrstraining@brooklyn.cuny.edu) to register.

# Human Resource Services Fall 2019 Event & Course Offerings

## HRS Compliance Trainings

### ESPARC: Sexual Misconduct Training (Classroom Training)

**Dates/Times:**  
**Wednesday, September 18<sup>th</sup>**  
(12:40pm-1:40pm)  
**Course Code:** HRS2019-26

**Dates/Times:**  
**Wednesday, October 16<sup>th</sup>**  
(10:00am- 11:00am)  
**Course Code:** HRS2019-27

**Dates/Times:**  
**Wednesday, November 20<sup>th</sup>**  
(10:00am- 11:00am)  
**Course Code:** HRS2019-28

**Dates/Times:**  
**Wednesday, December 11<sup>th</sup>**  
(10:00am- 11:00am)  
**Course Code:** HRS2019-29

**Location:**  
Woody Tanger Auditorium

## HRS Compliance Trainings (continued)

### Workplace Violence Prevention (Classroom Training)

**Coming October  
2019**

## Magner Career Center Student Trainings

Magner Career Center provides students the knowledge, skills, values and opportunities essential to fulfilling their career aspirations. Through partnerships with employers, alumni, faculty and staff students are prepared to succeed in today's competitive global economy. The Magner Career Center employs innovative programming and technical enhancements in a professional environment that allows students to take full advantage of the center's comprehensive career services. Programs at the Magner Career Center include:

- Career Education
- Internships/Internship Stipends
- Mentoring and Networking
- Professional Development
- Job Search & Recruitment

To view all of the workshops for students offered by the Magner Career Center please click here:

<https://tinyurl.com/magnerworkshops2019>

To Register for workshops [Click Here](#) . A BCWebCentral ID is required to register for courses. Non-Tax Levy and Research Foundation employees, email [hrstraining@brooklyn.cuny.edu](mailto:hrstraining@brooklyn.cuny.edu) to register.