REQUEST FOR DS-2019/J1 VISA SPONSORSHIP

To be completed by the Brooklyn College Department sponsoring international professors and research scholars on a J-1 visa.

At least two months prior to the visitor's proposed appointment date (including extensions), please complete this form with signatures and send it with a copy of the invitation letter, the picture page(s) of all passport(s) (J1 and any J2 dependents), supporting financial document(s) in U.S. dollar amounts, and the completed “English Proficiency form” to:

Office of International Student and Scholar Services
2900 Bedford Ave., West Quad 235
Attn: Keisha Wilson
Tel: (718) 951-4477
Fax: (718) 951-4287
Email: Keisha.Wilson@brooklyn.cuny.edu

NOTE:

- The stay of a J exchange visitor coming to the US as Professor or Research Scholar is limited to 5 years including previous continuous time spent at another institution under the J-1 status. Also, the J applicant might be affected by either the 12-month or 24-month bar or 212e. Please contact the Office of Human Resources for more information about these limitations and requirements.
- Applications for J-1 status appointed to a tenure or tenure-track position will not be accepted.

A. SPONSORING DEPARTMENT AT BROOKLYN COLLEGE

1. School: ___________________________ Dept. ___________________________
2. Address: ___________________________
3. Sponsoring Faculty Member (please print):
4. Signature of sponsoring Faculty Member: ___________________________
5. Signature of Dept. Chairperson: ___________________________ Date: ___________
6. Signature of Dean: ___________________________ Date: ___________
B. MAILING OF DS-2019 TO SCHOLAR (VIA UPS)

1. Address where DS-2019 should be mailed.
   Address Line 1 ___________________________________________________________
   Address Line 2 ___________________________________________________________
   City ___________________ Postal Code _____________________
   Province _____________ COUNTRY __________________________

2. Destination telephone number: _______________________________
   E-mail address: ________________________________________

C. SCHOLAR INFORMATION

1. _________________________________________ Male ___ Female___
   (Family name)  (Given name)  (Middle)
   »»As it appears in passport««

   Please attach a copy of the picture page of passport.
   Born_________________________ in_______________________________________________________
   (month/day/year)         (city)         (country)

3. Single ___ Married ___
   If married, will spouse accompany scholar and need J-2 status? No ___ Yes__.
   Will children accompany scholar and need J-2 status? No ___ Yes__.
   Note: If you answered "yes" to either of the questions above, please see page 4.

4. Country of citizenship: ________________________________________________
   Country of legal permanent residence: __________________________________

5. Highest degree obtained: _______ in what field? ______________________________

6. Current occupation in home country: ______________________________
   (if undergraduate or graduate student, indicate so)
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7. Current employer in home country (if applicable): ________________________________

8. Has appointee previously visited Brooklyn College? No ___ Yes ___
   If yes, when and on which visa type(s)? ________________________________

9. If this appointee has ever been in J-1 status in the U.S., please list the dates (category and length) and purpose of stay within the last 2 years - if none - enter "none".
   DO NOT LEAVE THIS QUESTION BLANK
   ______________________________________________________________________
   ______________________________________________________________________

10. If appointee is already in the U.S. and will not be leaving before the begin date of the appointment at Brooklyn College, please provide the following:
   a) Current visa status? (B/B2, WB/WT, F-I, J-l, etc.) ________________________________
   b) Please attach a photocopy of the front and back of his/her I-94 card (as well as those of any accompanying family members). If currently on a J-I visa and transferring to Brooklyn College, attach a photocopy of all of his/her pink IAP-66 forms related to the current J-I program.

D. APPOINTMENT AT BROOKLYN COLLEGE

This is ___a new J-1 appointment____J-1 extension____ a transfer of J-1 status from another institution.

1. FOR EXTENSIONS ONLY: Please submit a photocopy of appointee and any J-2 dependents' current I-94 card(s).
2. FOR EXTENSIONS ONLY: Does he/she plan to travel outside U.S. before the begin date of his/her next appointment? No ___ Yes ___

3. Official University Title: ______________________________________________________________________

4. Brief description of duties and in what field:
   ______________________________________________________________________
   ______________________________________________________________________

5. Length of appointment for which funding is available [limit 5 years]:
   To Begin: _______________ : To Terminate: _______________
   (month/day/year)           (month/day/year)
E. FINANCIAL SUPPORT FROM ALL SOURCES WHILE AT BROOKLYN COLLEGE

NOTES:

- Amount must be confirmed in U.S. dollars.
- Appointees should be prepared to have a minimum of $2000/month for living expenses and an additional $650/month for spouse and $300/month per child, assuming they are receiving health insurance, and more if they are not.
- Please attach current supporting financial documents in U.S. dollar amounts.

Check below all applicable means of support and indicate amounts:

A. ___ Brooklyn College (Including funding from grant money awarded to Brooklyn College):
   U.S. $______________ per______________ (amount) (period)

B. ___ The Exchange Visitor's Government:
   U.S. $______________ per______________ (amount) (period)
   Name of the Government Agency________________________________________

C. ___ Other Sources (e.g. employer, relative):
   U.S. $______________ per______________ (amount) (period)
   Name of the source: ___________________________________________

D. ___ Personal Funds:
   U.S. $______________ per______________ (amount) (period)

_________________________________________ _______________________
Signature of Sponsor          Date

_________________________________________ _______________________
Chairperson’s Approval          Date
THIS SECTION SHOULD ONLY BE COMPLETED BY J-1 APPLICANTS WITH ACCOMPANYING DEPENDENTS THAT WILL REQUIRE J-2 VISAS

Spouse
1. __________________________________________ Male____ Female___
   (family name) (given name) (middle)
   »»As it appears in passport««
   Please attach a copy of the picture page of all passports

2. Born ___________________ in ________________, ___________________
   (month/day/year) (city) (country)

3. Country of citizenship: _________________________________
   Country of legal permanent residence: _________________________

Child 1
1. __________________________________________ Male____ Female___
   (family name) (given name) (middle)
   »»As it appears in passport««

2. Born ___________________ in ________________, ___________________
   (month/day/year) (city) (country)

3. Country of citizenship: _________________________________
   Country of legal permanent residence: _________________________

Child 2
1. __________________________________________ Male____ Female___
   (family name) (given name) (middle)
   »»As it appears in passport««

2. Born ___________________ in ________________, ___________________
   (month/day/year) (city) (country)

3. Country of citizenship: _________________________________
   Country of legal permanent residence: _________________________

*****Please use the back of sheet for additional dependents.