

**POLICY COUNCIL**

**Minutes of the May 11, 2017 Meeting**

**Present:** President Michelle Anderson (chair), Provost William A. Tramontano, SVP Joseph Giovannelli; Associate Provost Matthew Moore, Acting Associate Provost Stuart MacLelland, Associate Vice President Alan Gilbert, Interim Vice President Ronald Jackson, Dean Maria Conelli, Dean Willie Hopkins, Dean Richard Greenwald, Dean Kleanthis Psarris, Assistant Dean Vanessa Green, Professor Yedidyah Langsam, Professor Yehuda Klein, Professor Douglas Cohen, Professor Beth Evans, Professor William Gargan, Professor Miguel Macias, Professor Helen Phillips, Professor Sophia Suarez, Moshe Norowitz, (SGS), Carolina Guarrella (CLAS), Truth Opaleye (CLAS), Nissim Said (CLAS) Mazel Salame (SGS).

**Absent:** Dean April Bedford, Professor James Lynch, Professor Lynda Day, Professor Namulundah Florence, Professor Mark Kobrak, Florencia Salinas-Comuzzi, Omari Williams, Lauren Abady, Gila Samouha, Elizabeth Koennicke, and Tamim Suhail.

**Non-voting:** Nicole Haas.

1. The minutes of the March 30, 2017 meeting were corrected and unanimously approved.
2. The results of faculty elections for the 2017-2019 term were announced.
3. Palma Dellaporta, Associate Director of Enrollment Advocacy, was unable to meet with members of student government regarding registration for student with disabilities. As an interim measure, students with disabilities were permitted to register 2 ½ hours prior to all others. Going forward, VP O'Reilly and VP Jackson will meet with student government to discuss procedures for spring 2018.
4. The NSSE student survey questions matter was tabled since Carolina Guarrella was absent.
5. There is an official inventory of seats in the Archibus database system which is used to notify the Registrar of the seating capacity in any given classroom. For rooms with fixed chairs, the count is consistent. For rooms with movable chairs, capacity can vary if people move/relocate chairs. A suggestion was made to post signs within rooms indicating the actual seating capacity.
6. Akademos will be the new virtual vendor. Conversation was focused on alternates to printed material, such as e-sources in the Library, more support for open-source material use by the faculty.
7. The Room of Reflection has been completed; awaiting furnishing and CLAS response to funding request.
8. Regarding digital swipe cards, this summer ITS will roll out a navigator app, designed on a secure platform with a visible symbol and color that will change daily. The barcode and Library will have scanners that can be read from cell phones. The college will continue to issue physical ID cards alongside the app.
9. Office of Public Safety is now posting the daily crime log on its webpage, which has broader categories than those mandated for the Clery Report.

10. Online documents for the Faculty Council and Policy Council will be uploaded to the College website this summer.
11. Student interest in representation on the Faculty Council continues. Professor Langsam noted that student government has the authority to assign student representatives to Faculty Council committees, and he recommends that student government have representation on the Committee on Committees.

Submitted by,  
Carolina Guarrella, Secretary