

**Brooklyn College
Policy Council
Minutes of the
December 11, 2019 Meeting**

Present: President Michelle J. Anderson, Provost Anne Lopes, Senior Vice President Alan Gilbert, Associate Provost Tammy Lewis, Vice President Ronald Jackson, Chief Legal Officer Tony Thomas, Interim Dean Susanne Scott, Interim Dean Louise Hainline, Professor Myles Bassell, Professor Maria Contel, Professor Namulundah Florence, Professor Mobina Hashmi, Professor Mark Kobrak, Professor Sophia Suarez, Professor Prudence Cumberbatch, Professor Yediyah Langsam, Professor Jacqueline Shannon, Gary Ortiz (GSO), David Dweck (USG), David Hammer (USG), Dapo Ibrahim (USG), Neha Syeda (USG).

Not present: Dean April Bedford, Dean Maria Conelli, Vice President Todd Galitz, Dean Kenneth Gould, Professor Swapna Banerjee, Professor Jennifer Cherrier, Professor Douglas Cohen, Alyssa Taylor (USG), Uan Williams (USG), Bader Gillani (GSO), Bryant Tufino Flores (USG), Alexarea Worrell (GSO).

Non-voting: Nicole Haas.

1. President Anderson called meeting to order at 5:07 p.m.
2. Minutes of the November 13, 2019 meeting were unanimously approved.
3. A vote to approve to add USG president Alyssa Taylor to the Faculty/Student Relations Committees was unanimous.
4. Library hours have been extended during the exam period. \$10,000 has been allocated to fund this initiative. Public Safety will provide shuttle service to the subway stations. The Library, Academic Affairs, Communications, USG and GSO will engage in outreach to students to inform them, using social media, texts and emails.
5. There are complaints about food cost and quality. Metropolitan Food Services has a contract with the college through summer 2021. This topic was referred for further discussion to the Fiscal, Infrastructure and Budget Committee for review. Interested students will be added to give their feedback. The College has services to assist students with food security challenges: 1) food pantry in the Student Center managed by Student Affairs and 2) Petrie Funds available for food vouchers for use in the cafeteria, Ovi's and Brooklyn Best.
6. Digital ID use will be implemented in spring 2020 in the Athletics and Recreation Center. However, digital ID cannot be used to withdraw library books because the barcode on books must be scanned.

7. Degree Works has significant challenges. Some of the articulated problems: links to courses do not work; input of transfer credit is delayed; inaccurate course listings (courses in bulletin are not always in Degree Works); cross-listed courses; missing information for all students who entered the college in 2018 (have pre-2017 and 2019); inaccurate/delayed information makes this system problematic for seniors who need to know if they have fulfilled graduation requirements. An administrator from Enrollment Management will attend the February 19, 2020 meeting to address the concerns that have been raised.
8. Students asked for tutoring of upper level courses to be made available in the Learning Center. Currently, the incomplete (DFW) rate is used to determine tutoring needs. The Provost will reach out to Richard Vento, the director in the Learning Center, and invite him to Policy Council in the spring semester. A suggestion was made to ask faculty to work more closely with tutors, include information about the Learning Center in course syllabi, and encourage students who do poorly on tests and assignments to seek help at the Center. The provost added that the Teaching and Learning Center is working to improve pedagogies in order to improve pass rates.
9. SVP Alan Gilbert gave a report from the Fiscal, Infrastructure and Planning Committee. He noted that the committee primarily focused on infrastructure issues. Efforts will be made to re-educate the campus community on the use of the BC-Fix It app. There was discussion about WiFi capacity, and also the need for communications to re-cap what has been accomplished since the 90-day Challenge, and future projects.

The meeting adjourned at 6:04 p.m.