**Calendar**  
**Summer 2013 Undergraduate and Graduate**

**SESSION 1 (JUNE 3–JULY 10)**

Friday, May 24
*Last day for visiting students to admit* for summer session 1

Wednesday, May 29
Master’s Commencement Exercises I, II

Thursday, May 30
Baccalaureate Commencement Exercise

Monday, June 3
*First day of classes* (Fees are charged for all late enrollment and program change transactions starting on this date.)

Tuesday, June 4
*Last day to add a course* that is open or with department consent via CUNYfirst or in person.

Wednesday, June 5
*Last day to file an Elective Pass/Fail Application*

Wednesday, June 5, Thursday, June 6, Monday, June 10
*Late-add period:* To add a course, the instructor and department must approve on Late-Add form.

Monday, June 10
*Last day to drop a course without a grade*

Tuesday, June 11
*Last day to file for graduation* (September 1, 2013)

Tuesday, June 11
*First day to apply for nonpenalty withdrawal* (W grade) from courses

Monday, June 24
*Last day to apply for nonpenalty withdrawal* (W grade) from courses

Thursday, July 4
Independence Day – college closed

Monday, July 8
*Conversion day* – Classes follow a Thursday schedule

Monday, July 8
*Last day of undergraduate classes*

Tuesday–Wednesday, July 9–10
*Undergraduate final examinations; Graduate final classes/examinations*

**SESSION 2 (JULY 15–AUGUST 20)**

Friday, July 5
*Last day for visiting students to admit* for summer session 2

Monday, July 15
*First day of classes* (Fees are charged for all late enrollment and program change transactions starting on this date.)

Tuesday, July 16
*Last day to add a course* that is open or with department consent via CUNYfirst or in person.

Tuesday, July 16
*Graduate students:* Last day to enroll online for Maintenance of Matriculation

Wednesday, July 17
*Last day to file an Elective Pass/Fail Application*

Wednesday, July 17, Thursday, July 18, and Monday, July 22
*Late-add period:* To add a course, the instructor and department must approve on Late-Add form.

Wednesday–Monday, July 17–22
*Drop period:* Drop a course without a grade; CUNYfirst system is available.

Monday, July 22
*Last day to drop a course without a grade*

Tuesday, July 23
*First day to apply for nonpenalty withdrawal* (W grade) from courses

Thursday, August 1
*Last day for students with good academic standing to submit a readmission application* for fall 2013; [http://www.brooklyn.cuny.edu/web/admissions/other/reentry.php](http://www.brooklyn.cuny.edu/web/admissions/other/reentry.php)

Monday, August 5
*Last day to apply for nonpenalty withdrawal* (W grade) from courses

Thursday, August 8
*Last day to apply for approved thesis* for September 1, 2013 graduation

Thursday, August 15
*Last day of undergraduate classes*

Thursday, August 15
*Graduate students:* Last day to enroll in person in the ESC for Maintenance of Matriculation

Friday, August 16
*Last day for visiting students to admit* for fall 2013

Monday–Tuesday, August 19–20
*Undergraduate final examinations; Graduate final classes/examinations*

Wednesday, August 21
First-year entering students orientation

Thursday, August 22
New transfer student and graduate student orientation

*Some sections have different start and end dates. These are indicated on CUNYfirst in the details of the sections and on the pfd posted on Brooklyn College website.*

*Note:* Graduate final exams are held on the last day of class.

__Common Hours: 3:30–4:15 p.m.__ Community-building activities and programs are encouraged. During this time, students who are not scheduled for classes may visit the Brooklyn College Student Center, room 302.

For the latest information and updates, visit [https://portal.brooklyn.edu](https://portal.brooklyn.edu).
**Enrollment Information**

Enrollment for Summer 2013 will be in CUNYfirst. Enrollment appointments are scheduled for April 25 - 30. Enrollment appointments are visible in student self-service on CUNYfirst. The enrollment system will be available through June 4 for Summer 1 and July 16 for Summer 2. You can use the system to drop courses through June 10 for Summer 1 and July 22 for Summer 2.

**Important Note:** If the course(s) you wish to enroll for is closed or requires department consent, you should contact the academic department that is offering the course(s). The entering of consent does not enroll you in the course(s). Students must enroll for the course(s) online or at the appropriate enrollment area.

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<th><strong>Summer 1</strong></th>
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<td>Last day July 22</td>
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<td>August 20</td>
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**Enrollment Services Center (ESC)**

102 West Quad Center

**Summer hours**

Beginning June 3 are as follows:

*For the weeks of June 24; July 8, 15, 22 and 29; August 5:*

- Monday—Thursday, 9 a.m.—8 p.m.

*For all other weeks:*

- Monday—Thursday, 9 a.m.—8 p.m.
- Friday, 9 a.m.—5 p.m.


**Late-Add, Drop and Withdrawal period**

**Late Enrollment Period** *(Summer 1: June 3–4; Summer 2: July 15–16)* - Students may drop and add courses during this period. *For possible fees and effects on tuition, check the Tuition and Fee Schedule.*

**Where and When:** Anytime online via CUNYfirst or in the Enrollment Services Center (ESC), 102 West Quad Center, during hours of operation.

**Late-Add** *(Summer 1: June 5, 6, and 10; Summer 2: July 17, 18, and 22)*

**Where and When:** Anytime online via CUNYfirst or in the Enrollment Services Center (ESC), 102 West Quad Center, during hours of operation.

During this late-add period, students must obtain a late-add form via the portal. This form must be approved (signed) by the course instructor and the department chairperson and returned to the ESC during hours of operation.

*Absolutely no adds are allowed after June 10 for Summer Session 1 and July 22 for Summer Session 2.*

**Drop Period** *(Summer 1: June 5–10; Summer 2: July 17–22)*

Continuing students may drop courses online until June 10 for Summer Session 1 and July 22 for Summer Session 2 online via CUNYfirst.

*For effects on financial aid, contact the Financial Aid Office, 102 West Quad Center, or e-mail finaid@brooklyn.cuny.edu.*

Dropped courses do not appear on transcripts.

**Withdrawal Period—W Grade** *(Summer 1: June 11–24; Summer 2: July 23–August 5)*

A W grade will stay on a student’s transcript but will not count toward the GPA. However, 100 percent financial liability will be charged.

Eligibility for financial aid may be effected for students who officially withdraw from classes. Before withdrawing from any class in which the enrollment status changes, students receiving financial aid are urged to contact the Financial Aid Office, 102 West Quad Center; or e-mail finaid@brooklyn.cuny.edu.

**Where and When:** Anytime online via CUNYfirst or in the Enrollment Services Center (ESC), 102 West Quad Center, during hours of operation.

Graduate students may withdraw *without department approval* form.
Summer 2013 Final Examinations
Graduate final exams are held on the last day of classes.

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