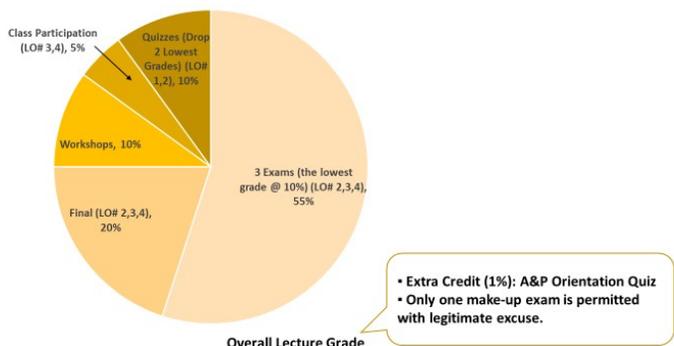
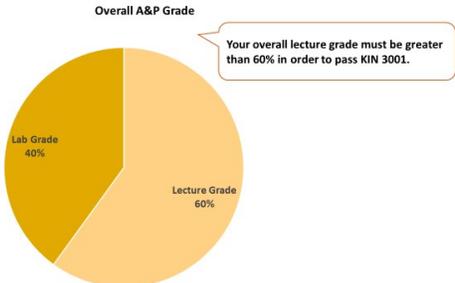


 <p>1. Who is the instructor? 2. What are the office hours? 3. What is the course about?</p>	1.	Instructor: Patricia Cai ppcai@brooklyn.cuny.edu
	2.	Office Hours: Wednesdays: 1-4PM Office Hour Zoom Link posted on Blackboard Other Hours by Appointment Via Email or Slack
	3.	This is the lecture portion of the course, a basic introduction to human anatomy at the molecular, cellular, tissue and organismal levels with a focused study on the muscular, skeletal, cardiovascular, and respiratory systems.

 <p>4. What are the learning outcomes? 5. How are grades calculated?</p>	4	<p>Learning outcomes (LO):</p> <ol style="list-style-type: none"> You are to develop time-management skill in obtaining extensive information. You should be able to recognize the components of body organ systems and describe the functions of these systems. (Remember) You need to organize the textbook information and gain an understanding of the material by synthesizing your own notes. (Understand) You should learn to apply the fundamental concept of how forms of different levels of organization in the human body determine their functions and to discuss the intricate relationships between structure and function. (Apply)
	5	<div style="text-align: center;">  <p>Overall Lecture Grade</p> </div> <div style="text-align: center;">  <p>Overall A&P Grade</p> </div>

Letter Grades

A: ≥ 90%

B: ≥ 80%

C: ≥ 70%

D: ≥ 60%

F: ≤ 59%

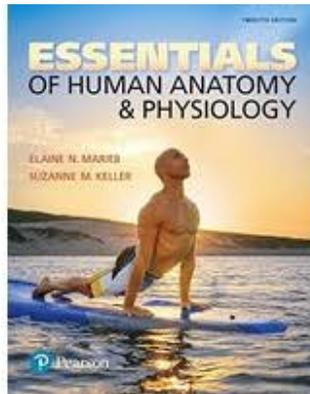
A+: ≥ 97%

B+: 87% - 89%



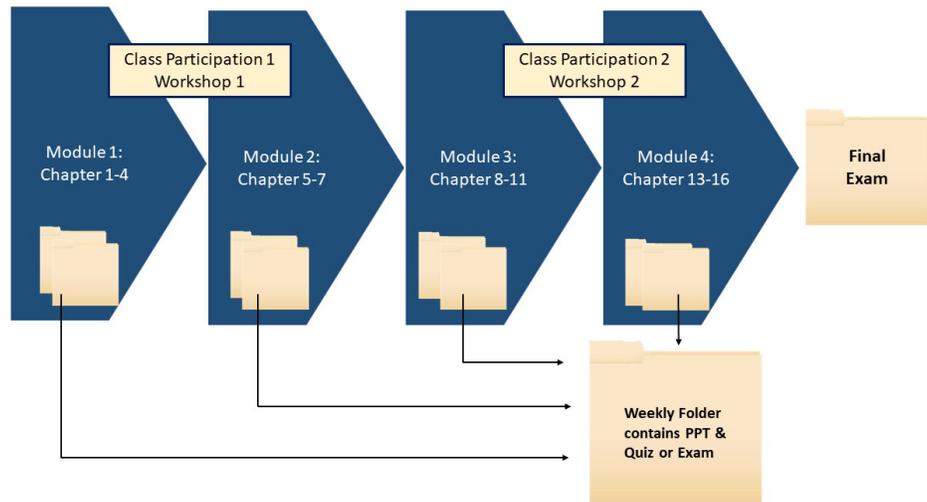
- 6. What textbook do we use?
- 7. How is the course organized?

6



- Essentials of Human Anatomy & Physiology 12th Edition by Elaine N. Marieb, Suzanne M. Keller
- Lectures and outlines are based on the 12th Edition. If you use an older edition, please make sure to locate the proper material such as figures and tables.

7



- 8. What shall I do to get started?
- 9. When is the workshop?
- 10. How often do I need to participate in class discussion?

8

To Do List				
Do	<ul style="list-style-type: none"> • Log on Bb • Watch A&P Orientation Video • Take the A&P Orientation Quiz 	<ul style="list-style-type: none"> • Log on Bb • Accept Slack invitation 	<ul style="list-style-type: none"> Claim Microsoft 365 • Go to Office.com • Login with your CUNY credential (@login.cuny.edu) 	<ul style="list-style-type: none"> Claim CUNY zoom a/c • Go to cuny.zoom.us • Login with your CUNY credential (@login.cuny.edu) • If prompted, check sign in with SSO
What for?	<ul style="list-style-type: none"> • Get a tour of the Bb, course content and organization • Extra credit 	<p>We use Slack to communicate during the semester.</p>	<ul style="list-style-type: none"> • Allows access to all course files • All course materials on Bb are linked to OneDrive on CUNY Microsoft 365 	<p>Allows class session participation, such as taking quizzes via polling & selecting breakout rooms</p>

9

- You are required to attend 2 workshops as a group via zoom (details see Bb)
- 30-45 minutes per workshop on Tuesdays: make an appointment on Bb

10

- You are required to participate in class discussions as a group in at least 2 class sessions

 <p>11. What are online course activities in A&P like each week?</p>	11	<table border="1"> <thead> <tr> <th>Before Thursday</th> <th>Thursday</th> <th>After Thursday</th> </tr> </thead> <tbody> <tr> <td>  </td> <td>  </td> <td>  </td> </tr> <tr> <td> <ul style="list-style-type: none"> Listen to the recorded lecture on PPT of the week (posted on Bb) Take notes Organize notes Take the quiz (on Bb) Try to answer the questions on the last slide of the PPT Come to the office hours if you have any questions </td> <td> <p>Class week:</p> <ul style="list-style-type: none"> Come to class (zoom link on Bb) Participate by speaking or typing in the chat <p>Exam week:</p> <ul style="list-style-type: none"> Take the exam on Bb (not on zoom) </td> <td> <ul style="list-style-type: none"> Study the PPT of the week & your notes Talk to your group about setting up the workshop schedule Talk to your group & decide on a date to participate in class discussion. </td> </tr> </tbody> </table>	Before Thursday	Thursday	After Thursday				<ul style="list-style-type: none"> Listen to the recorded lecture on PPT of the week (posted on Bb) Take notes Organize notes Take the quiz (on Bb) Try to answer the questions on the last slide of the PPT Come to the office hours if you have any questions 	<p>Class week:</p> <ul style="list-style-type: none"> Come to class (zoom link on Bb) Participate by speaking or typing in the chat <p>Exam week:</p> <ul style="list-style-type: none"> Take the exam on Bb (not on zoom) 	<ul style="list-style-type: none"> Study the PPT of the week & your notes Talk to your group about setting up the workshop schedule Talk to your group & decide on a date to participate in class discussion.
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 <p>12. Must I attend all the class sessions?</p>	12	<ul style="list-style-type: none"> You can have up to 2 absences from the synchronous class sessions without any grade penalty. There is a one-point deduction from the overall grade for each additional absence.
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A guide to Netiquette: Etiquette on Internet	
<i>by Arizona State University Online</i>	
Be Scholarly	Do: Use proper language, grammar, and spelling. Be explanatory. Justify your opinions. Credit the ideas of others by citing or linking to scholarly resources.
	Avoid: Misinforming others when you may not know the answer. When you are guessing about something, clearly state that you do not have all the information
Be Respectful	Do: Respect privacy. Respect diversity and opinions that differ from your own. Communicate Tactical, and basic disagreement on scholarly ideas for research evidence.
	Avoid: Sharing other person's professional or personal information.
Be Professional	Do: Represent yourself well at all times. Be truthful, accurate, and a run a final spell check. Right in legible black font and size limit the use of emoticons.
	Avoid: Using profanity while participating in hostile interactions (flaming).
Be Polite	Do: Address others by name or appropriate title and be mindful of your tone. Be polite as you would in a face-to-face situation.
	Avoid: Using sarcasm, being rude or writing all capital letters (shouting). Written words can be easily misinterpreted, as they lack facial expressions and body language, and tone of voice.

Policy and Related Service

The City University's Policy on Academic Integrity:

The faculty and administration of Brooklyn College support an environment free from cheating and plagiarism. Each student is responsible for being aware of what constitutes cheating and plagiarism and for avoiding both. The complete text of the CUNY Academic Integrity Policy and the Brooklyn College procedure for implementing that policy can be found at this site: <http://www.brooklyn.cuny.edu/bc/policies>. If a faculty member suspects a violation of academic integrity and, upon investigation, confirms that violation, or if the student admits the violation, the faculty member MUST report the violation.

The Center for Student Disability Services

To receive disability-related academic accommodations students must first be registered with the Center for Student Disability Services. Students who have a documented disability or suspect they may have a disability are invited to set up an appointment with the Director of the Center for Student Disability Services, Ms. Valerie Stewart-Lovell at 718-951-5538. If you have already registered with the Center for Student Disability Services, please provide me with the course accommodation form and discuss your specific accommodation.