

From: Helen Spencer
Sent: Tuesday, November 17, 2020 6:19 PM

Dear Brooklyn College Student:

This letter includes information for all School of Education students who are not enrolled in the NYC DOE Teaching Fellows/Collaborative program.

1. New students: If you are in a fieldwork, student teaching or other class including work in NYC DOE schools in the spring of 2021, you will need fingerprint clearance to be confirmed by me before January 15, 2021. If you already received a fingerprint verification letter from me, you will not need another letter and do not need to get clearance confirmed again. If you didn't receive a verification letter from me, please follow the procedures on the Brooklyn College Educator Certification website. We have specific instructions for all students, if you already processed your fingerprint records or not.
2. All students: Please be sure your email settings are correct so you can receive important email announcements. Please go to the BC WebCentral Portal, then My Info > My Email and Text Message Subscriptions. Select the option to subscribe to "news from institutional departments." Be sure your preferred e-mail address has been selected in CUNYfirst as well.
3. Test vouchers: we have a very limited number of test vouchers to distribute and will only contact students who are eligible for them, so it is important your email is correct in the college database in CUNYfirst and BCWebCentral. You do not need to inquire about vouchers. We will use the preferred email address on file to contact students who are eligible for test vouchers in the next few months. Eligibility is based on information from Financial Aid, both for undergrad and grad students.
4. EdTPA safety net: if you had or will have student teaching in spring 2020-2021, or have NY State Internship Certification during that time, please see the information about the edTPA Safety net on the Brooklyn College Educator Certification website . The edTPA Safety Net will allow you to use the ATS-W test for certification instead of the edTPA. I will send confirmation letters to all students directly so that you know you are eligible for this option. I already sent confirmation letters to all students who were eligible for the safety net in the spring of 2020 and should be sending letters for students enrolled in the fall term in the next few days. I will confirm eligibility for spring 2021 after that term begins.
5. edTPA in a Virtual Environment: There is an option to complete the edTPA in an Alternative Arrangement: Virtual Learning Environment (VLE)
https://www.edtpa.com/PageView.aspx?f=GEN_PlacementInAVirtualSetting.html

You can join any edTPA VLE workshops we offer. You can write to Prof. Stella Kyprianou for information on workshops. Stella.Kyprianou@brooklyn.cuny.edu

The next edTPA VLE workshops sessions are:

Wednesday, November 18 at 6:00pm

Register in advance (max 35 students) : <https://forms.gle/6axw3VcXaAPWZ2Rz9>

Thursday, December 10 at 6:00 pm

Register in advance (max 35 students): <https://forms.gle/kpZYPsxYBESuJ2EW9>

6. The Emergency COVID-19 certificate is an option if you have not passed the tests for your title and graduate/graduated on or before Sept. 1, 2021. Please see the information about the Emergency COVID-19 title on the Brooklyn College Educator Certification website. All requirements for the title needed, except the tests, must be done on or before Sept. 1, 2021.

7. Test prep: The Murphy Institute's LEAP to Teacher program will host free online preparatory workshops You can write to Keenya.Browne@slu.cuny.edu for more information

8. If you are graduating/finishing your college program soon:

Be sure you have filed for a graduation audit.

<http://www.brooklyn.cuny.edu/web/about/administration/enrollment/registrar/graduation.php>

9. For NY State certification, you will need to finish your education, mandated workshops, apply for certification, pass any tests needed, have your fingerprint records on file and complete all other requirements needed at the time of your application and/or evaluation.

Please check your NY State TEACH account at www.highered.nysed.gov/tcert to be sure your information is complete and correct for NY State certification:

If your workshops or fingerprint records are not recorded on your account, please refer to the instructions on the Brooklyn College Educator Certification website.

10. NY City Dept. of Education jobs: If you want to be eligible to be hired for the first time as a teacher in NYCDOE schools in 2021-22, you will need to have your hiring eligibility confirmed using the application at www.teachnyc.net An application is needed if you were already working as an NYC DOE assistant or substitute teacher, or working as a teacher with an internship certificate. The application may open in December 2020. I will send updates. A complete online teacher application is an important and required step in the NYCDOE's teacher hiring process.

Please see the resources and updates on the Brooklyn College Educator Certification website:

<http://www.brooklyn.cuny.edu/web/academics/schools/education/certification.php>



Please also check the NY State Dept. of Education Office of Teaching Initiatives (OTI) site for current rules: www.highered.nysed.gov/tcert

If you have questions for me, please confirm your CUNYfirst EMPLID number or the last four digits of your Social Security number.

I will have Certification Town Hall meetings on Zoom about every two weeks this fall. The next meetings will be on Nov. 24 and Dec. 10, 6pm-7pm. If you would like to participate in a group Zoom meeting, please fill in this form <https://tinyurl.com/HelenSpencerTownHall>
You can also check the "contact us" page on the Brooklyn College Educator Certification website.

Be well,

Helen Spencer
Certification Officer

Brooklyn College, School of Education,
Office of the Dean

Working from home until the Brooklyn College campus reopens

Tel. 718-951-5000 x3946. Phone office hours Fall 2020: Mondays and Wednesdays, noon - 5pm.

Website: <http://www.brooklyn.cuny.edu/web/academics/schools/education/certification.php>