



Department of Psychology

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HONORS CREDIT IN DEPARTMENTAL COURSES
Regular Courses

STUDENT: To apply to do an honors project, complete this form and get your instructor's signature before the end of the fifth week of the semester. Keep all copies of the form. Return it to your instructor at the end of the semester along with your completed project.

INSTRUCTOR: At the beginning of the semester, please sign the Application section below if you agree to advise this student on the honors project proposed here. At the end of the semester, write an evaluation of the project and discuss the project and your evaluation with the student. It is not necessary to assign a grade to honors projects. Students, who do honors quality work on a project and get an A or B in your course are entitled to honors credit. When you enter the student's grade, you can add Honors notation via the Web Portal (Go to My Teaching Schedule). Sign the Approval section of this form. A copy should be kept in the department.

STUDENT'S NAME:	_____	SEMESTER	_____	YEAR	_____
E-MAIL ADDRESS:	_____	COURSE #	_____	SECTION	_____
PHONE #:	_____	REGISTRATION CODE	_____		
CUNY EMPL ID #:	_____	CUMULATIVE GPA (3.0 REQUIRED)	_____		

PROJECT TITLE:
Description (task, resources, hypothesis). Continue on a separate sheet if necessary.

Application

I agree to serve as an advisor for this honors project.

INSTRUCTOR	_____	_____	_____
	NAME (PRINT)	SIGNATURE	DATE

Approval

This student has done honors quality work on this project.

INSTRUCTOR	_____	_____
	SIGNATURE	DATE

Honors Credit in Departmental Courses

Students may receive a grade with honors in a regular departmental course. This is to be arranged by the course instructor *together* with the student at the commencement of the semester. Written approval must be arranged before the fifth week of the semester.

To be eligible to receive honors credit (that is, a grade with Honors) in a regular course, the student must do the following:

- (a) Complete an application that is signed by the instructor/faculty advisor (by the fifth week of the semester)
- (b) Complete all course requirements
- (c) Receive an "A" or "B" in the course, where the letter grade assigned reflects the regular course work submitted by the student
- (d) Complete an additional assignment (to be determined by the instructor) above and beyond the standard course requirements

* Then, the honors "H" notation is added only if the instructor judges that the additional work, as described in (d) above, is of honors quality.

Important Note

Receipt of a letter grade "with Honors" in a regular course does not count toward eligibility to graduate with departmental honors in psychology. Students, who wish to be considered for graduating with honors in psychology must complete a sequence of at least two 5000 or 5010 series courses, earn a letter grade "with Honors" for each course, and submit a copy of their written thesis report to the Psychology Department.