

BROOKLYN COLLEGE STUDENT CENTER

Entrance/Security Policy

I. Brooklyn College (BC):

- All faculty, staff and students are required to present a valid Brooklyn College ID upon entering the Student Center.
- ****** Alumni are required to present their alumni ID card, a picture ID* may be requested by Security Officer on duty.

II. CUNY (NON BC)

CUNY (Non-BC) faculty, staff and students are guests at the College and must adhere to the following procedures to gain entry into the Student Center:

- Must enter at the East Gate located on Campus Road & Amersfort Place.
- Must present valid CUNY ID.
- Present an additional acceptable picture ID * *if* requested by Security Officer on duty
- Must be listed on a RSVP list or Guest List.
- Must sign and complete Guest Registry. A Visitors Pass will be issued if the above procedures are satisfied.

III. Guests Arriving for Administrative Purposes

- Must be 18 years or older. All minors (under 18) are not allowed within the Brooklyn College Student Center without parental/guardian supervision. Minors must remain with authorized staff from respective organization.
- Must enter at the East Gate located on Campus Road & Amersfort Place
- Must present acceptable picture ID *
- Present an additional acceptable picture ID * *if* requested by Security Officer on Duty
- Must be listed on a Guest List.
- Must sign and complete Guest Registry. A Visitors Pass will be issued if the above procedures are satisfied.

IV. Guests Arriving for Student Club Hosted and External Events/Meetings

- Must be 18 years or older. All minors (under 18) are not allowed within the Brooklyn College Student Center without parental/guardian supervision. Minors must remain with authorized staff from respective organization.
- Must enter at the East Gate located on Campus Road & Amersfort Place
- Must present acceptable picture ID *
- Present an additional acceptable picture ID * *if* requested by Security Officer on Duty
- Must be listed on a RSVP list or Guest List.
- Must sign and complete Guest Registry. A Visitors Pass will be issued if the above procedures are satisfied.

* Walk-in(s) “may” be permitted upon approval by Student Center Director or designee*

Brooklyn College Student Center Visitor pass is only valid for the Brooklyn College Student Center.

Visitor Pass must be worn and visible.

V. Minors

- All minors (under 18) are not allowed within the Brooklyn College Student Center without parental/guardian supervision. Minors must remain with parental/guardian supervision at all times.
- Related College departments/entities such as BCA, STAR and College Now students are under the age of 18 and are not allowed in the Student Center without authorized staff from respective organization(s).

Metal Detection May Be Used at Discretion of Brooklyn College Office of Public Safety.

Brooklyn College faculty, staff and students may enter at the West or East entrance. However, based on the amount and category of events scheduled; Student Center administration will determine gate of entry and staffing levels for events.

West Entrance is located on Campus Road/ East 27th Street.

East Gate entrance is located on Campus Road/ Amersfort Place.

***ACCEPTABLE PICTURE ID is a government issued photo ID. Other forms of picture ID may be acceptable as determined by the Administration of the BC Student Center or Dept. of Public Safety.**

**** Alumni attending events/activities must be listed on a guest list.**