## FDNY C-14 Certificate of Fitness for Supervision of Non-Production Chemical Laboratories

An applicant with a Bachelor's degree and less than 2 years of laboratory experience.

An applicant who is an employee of Brooklyn College or a CUNY Research Foundation payee holding a bachelor's degree with less than 2 years of **post-baccalaureate** experience working in chemical laboratories, can obtain a C-14 certificate by taking the FDNY examination. The prerequisite to applying is attending a laboratory safety training session provided by the Office of Environmental Health and Safety (EHS)

- 1) Fill out <u>C-14 Applicant and Laboratory Information Form(pdf)</u> and send it to ehs@brooklyn.cuny.edu
- 2) Obtain a recommendation letter from your supervisor. The letter should be printed on official letterhead of the department. The <u>sample of recommendation letter (pdf)</u>
- 2a) The Research Foundation payees with "**RESEARCH**", "**RESEARCH**/24","**GRAD STUDENT**" on their ID, should mention that "The applicant is getting paid by the CUNY Research Foundation for his/her work at the Brooklyn College laboratory" at the bottom of it.
- 3) Go to the FDNY at 2 Metrotech, Brooklyn and take the C-14 exam. For all the necessary forms and test information, read the NOTICE OF EXAMINATION located on page 1 of the C-14 study booklet(pdf).
- 4) After Receiving your C-14, please send a copy of it to the EHS@brooklyn.cuny.edu

Note: Applicants not currently employed may take the exam without the recommendation letter. If the applicant passes the exam, FDNY will issue a temporary letter with picture for job seeking purposes. The C-14 card will not be issued unless the applicant is employed and provides the recommendation letter from his/her employer.

Question? Contact us at EHS@Brooklyn.cuny.edu so that we can help you.