

FDNY C-14 Certificate of Fitness for Supervision of Non-Production Chemical Laboratories

EHS-Assisted C-14 Program for Non-Brooklyn College Employees

For Non-Brooklyn College employee applicant who has Bachelor's, Master's, or Doctoral degrees and who has satisfied the following EHS requirement may proceed with the application process:

Applicant must have completed the laboratory safety training provided by the office of Environmental Health and Safety. Individuals coming from another institution should also send documentation showing completion of lab safety training in the past 12 months.

If your Brooklyn College ID has the following print at the bottom: “**Grad Student**” or “**Research24**” and you are getting paid by the Research Foundation of CUNY to work in the laboratory of Brooklyn College, proceed to step one.

- 1) Your diploma or transcript must be in English language, degree issued from outside the USA or is not in English shall be evaluated by an independent evaluation service accepted by NYC Fire Department. For the list of agencies [click here](#).
- 2) [Complete the A-20 Form and print \(pdf\)](#)
- 3) [Fill and print out the Employee Affirmation form \(pdf\)](#)
- 4) [Fill out C- 14 Applicant and Laboratory Information Form \(pdf\)](#)
- 5) Submit a copy of your Brooklyn College ID.
- 6) Have Principal investigator write [a letter of recommendation \(pdf\)](#) stating that you are paid by Research Foundation for your work at Brooklyn College.
- 6a) For applicants with a Bachelor's of Science degree and 2 years of post-baccalaureate experience, [complete and notarize experience letter \(pdf\)](#). The letter should be printed on an official letterhead paper of the department where you are working.
- 7) Submit a 2 x 2 color headshot photo (passport photograph is acceptable, but not necessary).
- 8) Take C-14 quiz. Visit EHS Room 252NE to obtain and complete the quiz. Please review [study material booklet \(pdf\)](#)
- 9) Scan all the documents and send to EHS@brooklyn.cuny.edu as attachments to start processing your documents.
- 10) EHS will send you a copy of the FDNY confirmation of receipt email, documenting that FDNY has received the application. Post this notice in your lab.

Note: FDNY's turnaround may take several months. **NOTE:** Although FDNY has informally stated that EHS-Assisted C-14 program applicants may use the receipt email as a temporary C-14, Inspectors have the supervision.

Question? Contact us at EHS@Brooklyn.cuny.edu so that we can help you.