



BROOKLYN COLLEGE

Office of Human Resource Services

Full-Time Employee Bi-Weekly Timesheet Submission Schedule 2021-2022

	Timesheet Period	Period Holidays/Closures	MYTime Entry Deadline
8	06/13/21 – 06/26/21	Juneteenth observed 6/18/21	Wednesday, June 30, 2021
9	06/27/21 - 07/10/21	Independence Day observed 7/5/21	Wednesday, July 14, 2021
10	07/11/21 – 07/24/21		Wednesday, July 28, 2021
11	07/25/21 - 08/07/21		Wednesday, August 11, 2021
12	08/08/21 - 08/21/21		Wednesday, August 25, 2021
13	08/22/21 – 09/04/21		Wednesday, September 08, 2021
14	09/05/21 - 09/18/21	Labor Day 09/06/21	Wednesday, September 22, 2021
15	09/19/21 - 10/02/21		Wednesday, October 06, 2021
16	10/03/21 - 10/16/21	Columbus Day 10/11/21	Wednesday, October 20, 2021
17	10/17/21 - 10/30/21		Wednesday, November 03, 2021
18	10/31/21 - 11/13/21		Wednesday, November 17, 2021
19	11/14/21 - 11/27/21	Thanksgiving Holiday 11/25/21 Day After Thanksgiving 11/26/21	Wednesday, December 01, 2021
20	11/28/21 - 12/11/21		Wednesday, December 15, 2021
21	12/12/21 - 12/25/21	Christmas Eve 12/24/21	Wednesday, December 29, 2021
22	12/26/21 - 1/08/22	Christmas Eve 12/25/21 New Year's Eve 12/31/21	Wednesday, January 12, 2022
23	1/09/22 - 01/22/22	Martin Luther King, Jr. Holiday 01/17/22	Wednesday, January 26, 2022
24	01/23/22 - 02/05/22		Wednesday, February 09, 2022
25	02/06/22 - 02/19/22	Lincoln's Birthday 2/14/22 (Observed Monday)	Wednesday, February 23, 2022
26	02/20/22 - 03/05/22	President's Day 2/21/22	Wednesday, March 09, 2022
1	03/06/22 – 03/19/22		Wednesday, March 23, 2022
2	03/20/22 - 04/02/22		Wednesday, April 06, 2022
3	04/03/22 - 04/16/22		Wednesday, April 20, 2022
4	04/17/22 - 04/30/22		Wednesday, May 04, 2022
5	05/01/22 – 05/14/22		Wednesday, May 18, 2022
6	05/15/22 - 05/28/22		Wednesday, June 01, 2022
7	05/29/22 - 06/11/22	Memorial Day 5/30/22	Wednesday, June 15, 2022
8	06/12/22 - 06/25/22		Wednesday, June 29, 2022