

Phone

Office of International Student and Scholar Services

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Academic/Faculty Advisor Recommendation Form For I-20 Extensions

To be completed by student: Empl ID #		Email address
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Name of Student Last	First	Middle
Degree Level: ☐ Bachelor's ☐ Master's	Major Field of Study:	
 Eligibility Criteria for I-20 Extension (please review this information before signing the form) To be eligible for extension, the student must be maintaining status, making normal progress toward completion of degree, and have academic requirements remaining. Extensions may only be granted to students who can demonstrate that they have compelling academic or medical reasons [8 CFR 214.2(f)(7)(iii)]. Delays caused by academic probation or suspension are not acceptable reasons for program extension [8 CFR 214.2(f)(7)(iii)]. Extension requests will not be granted solely because the student was delayed by engaging in employment such as Curricular Practical Training (F-1). Estimating Completion Date The final term is the last term the student is registered for classes/credit required for his/her degree. To be completed by the Academic/Faculty Advisor or Student Services staff member:		
Required credit hours remaining:	(term and year)	(excluding current term enrollment)
Estimated completion date:		
Reason for delay (check all that apply): Change/add major field of study Change in research topics Unexpected research problems Student needs more time due to the following compelling academic reason(s) (please review Eligibility Criteria above for the explanation of what constitutes acceptable academic reasons for extension and on official letter head explain the compelling academic reasons) If none of these apply, please contact the International Student and Scholar Services office at 718-951-4477		
As the Academic/Faculty Advisor or Student Services staff member, I certify that the student is eligible to continue his/her studies and recommend that the student be allowed additional time to complete degree requirements.		
Name	Title	Date
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